



# City of Dinuba

405 EAST EL MONTE WAY  
DINUBA, CALIFORNIA 93618

## PHONES

City Hall/Finance	209/591-1203
Personnel	209/591-1621
Purchasing/Recreation	209/591-2345
Building/Planning	209/591-1980
Public Works/Parks	209/591-3725
Fire/Ambulance	209/591-3152
Police	209/591-6130

## POLICY FOR EMPLOYEE MEMBERSHIP IN COMMUNITY BASED ORGANIZATIONS

The City recognizes that community service clubs are an important link to the overall well-being of the community through the support provided to various local programs, activities and events. Therefore, employee involvement is supported as a service to the community and as an enrichment to the employee.

Employees who have an interest and wish to represent the City by participation in local service clubs may be reimbursed for membership dues up to \$100/fiscal year in one organization. Department Heads have the administrative and fiscal responsibility to determine if the reimbursement request may be accommodated as justified by the fiscal year budget constraints and by the nature of the organization. Employees have the responsibility to notify Department Heads of requests for future reimbursements during the normal budget process.

The intent of the reimbursement is for participation to be with community (Dinuba) based service organizations supporting the community (Jaycees, Kiwanis, Lions, Rotary, etc.).