

COUNCIL MEMBERS PRESENT: Reynosa, Harness, Thusu

COUNCIL MEMBERS ABSENT: Smith, Morales

STAFF MEMBERS PRESENT: Anderson, Barkley, Carrillo, Cook, James, McCloskey, Popovich, Thompson, Uota

WORK SESSION

1.1. Municipal Government Overview – City Charter

The work session began at 5:48 pm.

Attorney McCloskey continued the review of the City's Charter with the Council Members where he left off at the last work session with the remaining articles dealing with financial procedures Article V; elections Article VI, general provisions Article VII, and Article VIII and IX.

The work session ended at 6:08 pm.

CALL TO ORDER

Vice Mayor Harness called the meeting to order at 6:31 pm.

INVOCATION

Deputy Clerk Barkley led the invocation.

FLAG SALUTE

Chief Thompson led the flag salute.

PRESENTATIONS

5.1. Jr Bantam Division - Valley Labor Service

Sports Coordinator Contreras presented the Jr Bantam team to the City Council. The team won the Division title. The City Council congratulated the team.

5.2. Bantam Division - Me & Ed's Pizzeria

Sports Coordinator Contreras presented the Jr Bantam team to the City Council. The team won the Division title. The Council Members congratulated the children, and their parents and coaches.

Contreras thanked all the children, coaches and parents. Contreras presented Vice Mayor Harness with the game ball signed by the team members.

5.3. Kiwanis Club International 100th Anniversary and Dinuba Kiwanis Club 55th Anniversary,
Proclamation – 2015-01
· Request for Sponsorship – Kiwanis Celebration Banquet

Gina Ramshaw, President of Dinuba Kiwanis Club, was present to accept the proclamation honoring the 100th Anniversary and Dinuba Kiwanis Club 55th Anniversary. Vice Mayor Harness read the proclamation.

Ms Ramshaw reported that on Friday, March 6, a banquet will be held honoring the anniversary events. She asked the City to help sponsor the banquet with either a \$250 or \$500 amount.

It was motioned by Council Member Thusu, second by Council Member Reynosa to sponsor the banquet with \$500.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

NEW EMPLOYEES & PROMOTIONS

6.1. Finance Services – Leticia Perrales, Part-time Billing Clerk

Director Cook presented some background information in regard to part-time billing clerk Leticia Perrales.

6.2. Public Works - Alejandro Aldaz, Mechanic Helper

Engineer Uota introduced Alejandro Aldaz, Mechanic Helper. Uota shared that Aldaz just began working full-time as of yesterday.

Aldaz said he is proud to be working for the City and the Council congratulated him.

PUBLIC COMMENT

7.1. Reda Bennani

Bennani was not present.

7.2. Unscheduled Items

Josie Martinez said she and her husband are ill and not in a position to pay large utility bills. She reported that she was notified in October that their water consumption was high. She said she called a plumber to check to see why consumption was so high. She reported the plumber visited the home three separate times and charged \$300. The plumber found that the problem was at the base of the meter where the meter was installed. Martinez said the leak was at the point where the City had changed the plumbing connecting PVC pipes to metal parts. She said the City charged \$600 for the water. She asked if the City would help the Martinez’ pay the balance owed of \$307.07. She said she has already paid \$300 with the help of her daughter.

The matter was referred to staff.

Chris Launer was present to speak to the matter of appointing an interim City Manager. He recounted what occurred at a prior City Council meeting in regard to the consideration of hiring an interim City Manager. Launer said hiring an interim City Manager would cost between the City \$60,000 and \$80,000. He asked the Council to reconsider hiring an interim City Manager.

The Council thanked him for his comments.

Otis Denney said the construction on El Monte Way has slowed businesses along the construction zone. He said it appears that the construction is halted business all along El Monte is suffering.

Denney was instructed that he would receive answers to his questions.

CONSENT CALENDAR

- 8.1. Approval of City Council Meeting Minutes, January 13, 2015
- 8.2. Acceptance Other Agency Minutes
 - a. Historic Preservation Commission Meeting Minutes, December 8, 2014
 - b. Community Services & Pro Youth Commission, November 18, 2014
- 8.3. Claim for Consideration – Alvaro Montanez
- 8.4. Claim for Consideration – Maria Montanez
- 8.5. Claim for Consideration – Alvaro Montanez Jr.
- 8.6. Claim for Consideration – Reyna Vargas

It was motioned by Council Member Reynosa, second by Council Member Thusu, to approve the consent calendar as presented.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

WARRANT REGISTER

- 9.1. Warrant Register – January 16, 23, 2015

It was motioned by Council Member Thusu, second by Council Member Reynosa, to approve the warrant register as presented.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

MAYOR’S MINUTE

- 10.1. Information Sharing

Vice Mayor Harness reported Mayor Morales is running late this evening due to work obligations.

COUNCIL COMMENTS

- 11.1. Request for Reappointment – Fernie Cuevas, Police Advisory Commission

Chief Popovich said Cuevas has requested reappointment to the Police Advisory Commission.

It was motioned by Council Member Thusu, second by Council Member Reynosa, to reappoint Cuevas to the Police Advisory Commission.

AYES: Reynosa, Harness, Thusu
NOES: None

ABSTAIN: None
ABSENT: Smith, Morales

11.2. Reminder – Dinuba Chamber of Commerce Annual Awards Banquet, January 30, 2015

Acting City Manager Anderson reported that the annual Chamber dinner will be held this Friday evening and several staff will attend.

11.3. Information Sharing

Council Member Reynosa said she attended the ribbon-cutting Sterling & Smith Funeral Home.
Council Member Thusu said he enjoyed goal setting and looks forward to working on the goals set by the Council.

CITY ATTORNEY

12.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Sale of Real Property, APN 014-064-022; 014-064-018; 014-064-017; 014-064-019; 014-064-016; 014-064-020

It was motioned by Council Member Reynosa, second by Council Member Thusu to sell the property under negotiation for \$8.00 per square foot.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

12.2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Sale of Property, Ridge Creek Ranch Homes, El Monte Way, Dinuba

It was motioned by Council Member Thusu, second by Council Member Reynosa, to continue the item to February 10, 2015 for consideration.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

12.3. Information Sharing

None

CITY MANAGER

13.1. Selection of Interim City Manager

Acting City Manager Anderson said the item to discuss the selection of the interim City Manager is on the agenda but she requested in the absence of Council Member Smith and Mayor Morales the item be deferred to a later date. It was motioned by Council Member Thusu, second by Council Member Reynosa, to defer the matter to time when all members are present to consider the matter.

AYES: Reynosa, Harness, Thusu

NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

13.2. Information Sharing

Acting City Manager Anderson reported that she and Council Members Thusu and Reynosa along with Engineer Uota, attended the New Mayors and City Council Members Conference in Sacramento. She recounted the items that occurred at the conference and possible forthcoming legislation.

Anderson shared the next LOCC SSJVD General meeting is on February 12 at 6:00 pm in Reedley. She said the topic will be Prop 47.

ENGINEERING & PLANNING SERVICES

14.1. Authorization to Apply and to Execute Related Documents for Preservation Assistance Grants for Smaller Institutions, Resolution No. 2015-03

Assistant City Manager Anderson reported the request for a grant presented through the Historic Preservation Commission. She explained that the Historic Preservation Commission and the Alta District Historic Society are interested in preserving photographs that are currently stored at the former Martzen Photography Studio and at the Dinuba Sentinel. She explained there are many history formats but photographs are a great part of our history.

Anderson requested that the Council adopt the resolution authorizing staff to submit an application for the grant and authorize staff to execute the agreement and documents associated with the grant.

It was motioned by Council Member Reynosa, second by Council Member Thusu, to adopt resolution 2015-03 authorizing staff to submit an application for the National Endowment for the Humanities (NEH) Preservation Assistance Grant; and, authorize the Acting City Manager to execute a standard agreement and all other necessary documents associated with the grant.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

14.2. Tierra Vista Subdivision, Phase II – Final Subdivision Map APNs 013-090-068 and 013-110-002 (Gravity Pull Enterprise, Inc, Application 2014-02), Resolution 2015-04

Engineer Uota reported the subdivision was an approved tentative map in 1993 and it was developed to be built in two phases. Phase II was delayed for a number of reasons. There are fairly significant infrastructure costs associated with it. Phase II was not developed until 1998 and the developer did not bring back a map. In 2004 the final map was signed by the developer and the lender. Plans had been reviewed and approved. The developer had paid the impact fees but did not take the final steps to get the map recorded due to the market. Since the map was not brought forward, it expired. The ownership changed hands and last year the new owner of the property came forward to apply for the final map. Uota requested that the Council adopt Resolution 2015-04.

It was motioned by Council Member Reynosa, second by Council Member Thusu, to adopt Resolution 2015-04 approving the Final Subdivision Map, Tierra Vista Phase II, accepting all dedications shown on the final map; and, authorize the City Manager to sign the Amended Subdivision Agreement, and the recording of the map.

AYES: Reynosa, Harness, Thusu
NOES: None
ABSTAIN: None
ABSENT: Smith, Morales

14.3. Information Sharing

Engineer Uota shared information about the El Monte Way Widening Project with the City Council. He said that at the last meeting the contractor was nearing completion of the storm drain near Denney’s Market. The following week the work was to proceed from the storm drain westward to connect the storm drain inlets to the new storm drain just completed. As luck would have it, in front of Dinuba Tires, there is a very old clay sewer pipe and while exposing it as must be done when crossing over it, the pipe was cracked. The contractor was directed to stop and staff needed to evaluate what to do next. In the prior two weeks the contractor had a couple events with an existing water main and the water main was shallower than anticipated so as the contractor was preparing the roadway near the water main, he broke the water main. The two are somewhat related. If the sewer is replaced, it is somewhat deeper than the water main. It could jeopardize the integrity of the water main. The pipe is very old and the problem with it is the crack can grow in length as well as depth. Conclusion is that both will be replaced and as such staff is working with the contractor to do a change order. It was discovered that the 12-inch sewer carries very little flow at the point of the crack. About 15 years ago a parallel line was constructed which takes it south along the east boundaries of the property. The good news is the damaged portion can stay in place and the active place is at a point further west. We still must deal with the already known damaged water main and a change order will be sought to replace it. He said if Mr. Denney would like more detail, the Associate Engineer will be glad to talk with him further.

Vice Mayor Harness asked if there is a communication liaison from Papich that handles these items. Uota said no it’s staff that does this.

Council discussion followed.

Anderson said the Avenue 416 Facebook page, it is updated with the information presented by Engineer Uota. They are keeping it updated. She said if anyone wants to check the site for information it is there and it’s accessible from the City’s website.

FINANCE SERVICES

15.1. Information Sharing

Director Cook reported we are making progress on the software changeover, an onerous process. He reported that we are live on our finance module and soon to follow will be human resources and then the other departments.

Cook said he attended a CDBG Grant training meeting and there is a possible funding opportunity that may be available for the second fire station and maybe also for housing.

FIRE SERVICES

16.1. Ambulance Services Update

Chief Thompson said that at the last Council meeting a question came up about Sequoia Safety Council responding in our service area. Thompson shared the update with the Council regarding calls for service. He reported that last year the amount of calls that had to be turned over decreased.

Council discussion followed.

16.2. Information Sharing

None

PARKS AND COMMUNITY SERVICES

17.1. Sportsplex Update

Director Carrillo presented an update of the Sportsplex to the City Council.

17.2. Information Sharing

None

POLICE SERVICES

18.1. Information Sharing

Chief Popovich reported that the Reserve Officers were made conditional offers as well as for the dispatcher.

He reported that the department’s newest canine “Walker” had surgery today and is recovering. It’s hoped he will be ready for duty in a month.

PUBLIC WORKS

19.1. Information Sharing

None

CLOSED SESSION

20.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

- Property: APN 014-064-022; 014-064-018; 014-064-017; 014-064-019; 014-064-016; 014-064-020 (totaling approximately 27,000 sq. ft.)
- City Negotiators: Jayne Anderson, Acting City Manager
Daniel McCloskey, City Attorney
- Under Negotiation: Sale of Real Property

20.2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Ridge Creek Ranch Homes, El Monte Way, Dinuba
City Negotiators: Jayne Anderson, Acting City Manager
Daniel McCloskey, City Attorney
Under Negotiation: Sale of Real Property

ADJOURNMENT

The meeting was adjourned at 8:29 pm.

Emilio Morales, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk