

COUNCIL MEMBERS PRESENT: Smith, Hinesly, Gonzalez, Morales

COUNCIL MEMBERS ABSENT: Harness

STAFF MEMBERS PRESENT: Anderson, Barkley, Beltran, Carrillo, Cook, James, McCloskey, Nunes, Popovich,  
Thompson, Uota

#### WORK SESSION

The work session began at 5:31 pm.

Vice Mayor Morales and Harness were not present for the Work Session discussion.

#### 1.1. Department Overview (Continued from May 12, 2014 Budget Hearing)

##### 8. Fire Services

Chief Thompson presented the proposed Fire Services Budget.

##### 9. Police Services

Chief Popovich presented the proposed Police Services Budget. Chief Popovich talked about what the function of the new EOC and what it will contain.

Mayor Hinesly referred to the animal control budget. City Manager Nunes said the money for SPCA is in Maintenance and Operations.

##### 10. Other Funds

Finance Manager Cook presented the Measure F budget.

Council Member Smith asked since Sacramento took our RDA money how does it affect the Measure F. Nunes said it doesn't because it's a different fund.

Mayor Hinesly adjourned the work session at 6:02 pm.

#### 1.2. Information Sharing

None

#### CALL TO ORDER

The Council Meeting called to order at 6:30 pm.

#### INVOCATION

The invocation was led by Chaplain Garcia.

#### FLAG SALUTE

Ray Dall led the flag salute.

PUBLIC COMMENT

5.1. Ray Dall

Ray Dall was present to request a reduction in a bill for ambulance services.

Mayor Hinesly asked Finance Director Cook to work with Mr. Dall.

Dall gave kudos to the City’s paramedics and said they should be honored for what they do.

5.2. Unscheduled Items

CONSENT CALENDAR

6.1. City Council Draft Meeting Minutes, April 22, 2014

6.2. Acceptance of Other Agency Meeting Minutes

- a. Citizens Oversight Committee, January 24, 2014
- b. Dinuba Economic Development Commission, April 3, 2014
- c. Planning Commission, April 1, 2014
- d. Police Advisory Commission, February 4, 2014

6.3. Master Development Schedule

6.4. Set Hearing – Tentative Subdivision Map, Application No 2014-02: APN 013-090-068 and 013-110-002, May 27, 2014

6.5. Set Hearing - Proposed 2014-2015 Budget, Gann Limit and Capital Investment Program, June 10, 2014

6.6. Set Hearing - Receive Authorization to Levy Assessments on Landscape and Lighting Districts, June 10, 2014

It was motioned by Vice Mayor Morales, second by Council Member Smith, to approve the Consent Calendar as presented.

- AYES: Smith, Hinesly, Morales, Gonzalez
- NOES: None
- ABSTAIN: None
- ABSENT: Harness

WARRANT REGISTER

7.1. Approval – April 25; May 2, 9, 2014

It was motioned by Council Member Smith, second by Council Member Gonzalez to approve the warrant register as presented.

- AYES: Smith, Hinesly, Morales, Gonzalez
- NOES: None
- ABSTAIN: None
- ABSENT: Harness

MAYOR’S MINUTE

8.1. National Public Works Week, May 18 – 24, 2014; Proclamation No 2014-08

Mayor Hinesly read the proclamation into the record. The Council Members and City Manager Nunes gave the PublicWorks employees present, accolades.

## 8.2. Dinuba Unified School District Graduation Proclamations

- a. Washington Intermediate School, May 27, 2014; Proclamation No 2014-05  
Council Member Morales will present the proclamation at the Washington Intermediate graduation ceremony .
- b. Alternative Education, May 28, 2014; Proclamation No 2014-06  
Council Member Gonzalez will present the proclamation at the Alternative Education graduation and Council Member Harness will act as alternate if Gonzalez is not available.
- c. Dinuba High School, May 29, 2014; Proclamation No 2014-07  
Council Member Smith will present the proclamation at the graduation ceremony for Dinuba High School.

## 8.3. Information Sharing

Mayor Hinesly said she and City Manager Nunes attended the SSJVD Board Meeting last week. She said there is much going on and the State is trying to take local control from cities, an ongoing matter.

City Manager Nunes reminded the City Council of the Good Morning Dinuba meeting scheduled at Club Royal Oaks RV campground on Avenue 408.

### COUNCIL COMMENTS

- 9.1. Request for Excused Absence, City Council Meeting April 22, 2014
  - a. Janet C. Hinesly, Mayor
  - b. Aldo Gonzalez, Council Member

It was motioned by Council Member Smith, second by Vice Mayor Morales, to approve the request for excused absence by Mayor Hinesly.

AYES: Smith, Hinesly, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: Harness

It was motioned by Vice Mayor Morales, second by Council Member Smith, to approve the request for excused absence by Council Member Gonzalez.

AYES: Smith, Hinesly, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: Harness

- 9.2. Designation of Voting Delegate / Alternate to the League of Cities Annual Conference, September 3-5, 2014

Discussion followed in regard to the annual League of California Cities Conference scheduled for September 3-5, and City Manager Nunes asked the Council who is going to attend. She asked that the Council select a voting delegate and alternate delegate.

Council Members Morales, Gonzalez, and Smith they plan to attend at this point.

It was motioned by Mayor Hinesly, second by Council Member Smith, to appoint Vice Mayor Morales as the voting delegate and Council Member Gonzalez as the alternate voting delegate.

AYES: Smith, Hinesly, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: Harness

9.3. Reminder – City Employee Spring Picnic, 11:30-1:30; May 16, 2014

City Manager Nunes said the annual employee picnic will be held on May 16 and she invited the City Council to attend.

9.4. Reminder – Festival of Arts, 10:00-3:30; May 17, 2014

Carrillo said the event will be held on the Alta District Historical Society property and the chalk art event will be held at the entertainment plaza. The event is a joint City event with the Society.

Mayor Hinesly commented the event is very rewarding.

Carrillo said there will also be a new element in the event, a 20 foot canvass art project and, he said the finished project will be placed at the sportsplex.

9.5. Citipak Golf Tournament, May 30, 2014

Council Members Gonzalez, Morales and Mayor Hinesly said they would attend the Citipak event.

9.6. Information Sharing

Council Member Gonzalez said he attended the Police Officers' Memorial last week and said it was a very nice event.

CITY ATTORNEY

10.1. Closed Session Action - Conference Legal Counsel: Labor Negotiations

No action was taken as a result of the Closed Session discussion.

10.2. Information Sharing

None

CITY MANAGER

11.1. Dinuba Unified School District Offer to Purchase Dinuba Vocational Center, 199 North L Street, Dinuba

City Manager Nunes read the staff report into the record concerning an offer to purchase the Dinuba Vocational Center for \$1.7 million. She recommended the City Council reject the offer.

Superintendent Hernandez was present and he requested that the City Council table the decision until the joint City / School Board meeting on June 10. He said it will give the district time to prepare a special presentation to the Council.

Discussion followed.

It was motioned by Council Member Smith, second by Vice Mayor Morales, to table the item until the joint meeting of June 10, 2014.

AYES: Smith, Hinesly, Morales

NOES: None  
ABSTAIN: Gonzalez  
ABSENT: Harness

11.2. Information Sharing

City Manager Nunes shared a date of the joint meeting of the city council and DUSD board at 5:30 pm.

She informed the Council that Vidak’s staff is holding a mobile office meeting this coming Friday from noon to 4 at the Dinuba Transit Center.

Last Friday Nunes attended the community service club group mixer. She shared some of the discussion that occurred as a result of the meeting.

ENGINEERING AND PLANNING SERVICES

12.1. Information Sharing

Engineer Uota reported last week the 2014 Street Improvement Project meeting. He gave some information about the meeting. Asked that the council approve changing the timeline of the project from Perry or Tulare to Nichols. It would cut the project time in half.

Uota said we may also be able to realize savings that would be shared with the contractor.

The council conceded.

FINANCE SERVICES

13.1. Information Sharing

Mayor Hinesly said Uota has represented her on the UKRWB and has helped her understand the Water Board’s meetings. She thanked him for that.

Mayor Hinesly said the San Joaquin Valley Air Pollution Control District has put out a report and she would like to see them come to the Council at some time in the future. She referred it to Engineer Uota.

Mayor Hinesly read a letter about Finance Director Cook’s reporting. Cook explained this is the CAFR which is the annual financial report, in essence, a snapshot how the year went. The Governor’s Financial Association gives the award and we have been receiving it for well over to 20 years approaching closer to 30 years. This is a major report and it’s a major team effort and staff is pleased in receiving the award.

Mayor Hinesly commended staff.

Discussion followed.

Cook said there’s a value in doing this outside of getting an award. The value it brings is that the rating agencies, bond holders will look at that document, the CAFR, and we can borrow money at a lower rate.

FIRE SERVICES

14.1. Information Sharing

Chief Thompson said his fire fighters spent 4 to 5 hours participating in the “Fill the Boot” campaign to raise funds for the Muscular Dystrophy Association.

PARKS AND COMMUNITY SERVICES

### 15.1. Information Sharing

Director Carrillo said the after-school program is gearing down and summer fun in the park will be gearing up. Summer night lights program will begin soon. Flooring in the sportsplex will be installed within the next two weeks.

### POLICE SERVICES

#### 16.1. Authorization to Host 3-Day Youth Day Camp, August 4-6, 2014

Chief Popovich requested authorization to establish a Law Enforcement Summer Camp for Dinuba teens.

He said Sgt. Bissett spearheaded the project and he was present to share the information with the City Council.

Bissett said he developed the program geared to law enforcement. The program is built for the group of youth that is particularly interested in law enforcement. This is not a help the troubled youth program but geared to youth with a future in law enforcement. Bissett shared how the program will work. The program would be held in Dinuba and officers would present on a volunteer basis. Program cost would be minimal.

It was motioned by Vice Mayor Morales, second by Council Member Gonzalez to approve the proposed youth camp program and approve the budget.

AYES: Smith, Hinesly, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: Harness

#### 16.2. Information Sharing

Chief Popovich said Cinco de Mayo weekend was fairly quiet with one minor assault reported.

### PUBLIC WORKS

#### 17.1. Authorization to Award – Housing Grants Management Program, Self-Help Enterprises

Transit Center Manager Ramirez presented a report to the City Council in regard to a housing grants management program. Ramirez reported that the City Council authorized staff to request proposals for housing grant management services last September. He described the scope of required services.

- Grant writing, administration and implementation of the City of Dinuba's Housing Programs including but not limited to: First-Time Homebuyer Program and/or Housing Rehabilitation Program over a three year period using funds secured through Federal, State, and Local funding sources such as the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, CalHome Program, CDBG or HOME Program Income, and any other housing-related funding that may become available.

The request for proposal (RFP) instructions identified the following criteria as the basis for selection:

- Thoroughness of proposal and how it relates to meeting the objectives in the RFP
- Experience and qualifications for Grant Writing, Grant Administration, First-Time Homebuyer-Implementation, and Housing Rehabilitation-Implementation

- References and track record
- Staffing/Resources to perform work
- Knowledge of the City of Dinuba
- Reasonableness of cost

Ramirez reported that the RFP was placed in various media for advertisement and only one proposal was submitted, Self-Help Enterprises. As such, staff requested sole source designation from the Housing and Community Development Department and was ultimately granted approval to do so by HCD.

Ultimately it was found that Self-Help Enterprises met or exceeded the criteria identified in the RFP. The City of Dinuba has worked with SHE for several years since 1983 and been very pleased with their performance.

Ramirez reported that the grant services the City is procuring can be divided into three components: 1) Grant Writing, 2) Administration, and 3) Implementation. The cost to perform the grant writing component varies depending on the complexity of the application. Typically, the cost ranges between \$2,000 and \$3,000 per application and cost would be paid out of local operating funds. The administration and implementation expenses are covered by each awarded grant. Since a budget for those activities is built into each grant there is no out-of-pocket expense to the City.

It was motioned by Vice Mayor Morales, second by Council Member Gonzalez to award the housing grants management program to Self Help Enterprises.

AYES: Smith, Hinesly, Morales, Gonzalez  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Harness

Council Member Gonzalez stepped off the dais at 7:55 pm.

17.2. Action of the Planning Commission, May 6, 2014

Director Beltran shared the action of the Planning Commission resulting from the May 6, 2014 meeting.

Council Member Gonzalez returned to the dais at 7:58 pm.

17.3. Information Sharing

Director Beltran reported that Associate Engineer Aguirre will attend the TCAG Board Meeting on Monday.

Beltran reported that today was first day on the job for Eduardo Galvan Fleet and Facilities Manager. He will be introduced at the next Council meeting.

The meeting was adjourned at 8:01 pm.

CLOSED SESSION

18.1. CONFERENCE WITH LEGAL COUNSEL - LABOR NEGOTIATIONS

Pursuant to paragraph (a) and paragraph (b) of Section 54957.6:

Agency designated representatives: City Manager Nunes and City Attorney McCloskey  
Employee organization(s): Fire Association  
Police Association

ADJOURNMENT

Mayor Hinesly adjourned the meeting at 8:59 pm.