

COUNCIL MEMBERS PRESENT: Harness, Smith, Hinesly, Morales, Gonzalez

STAFF MEMBERS PRESENT: Anderson, Barkley, Beltran, Carrillo, Cook, McCloskey, Nunes,
Popovich, Thompson, Uota

CALL TO ORDER

The meeting was called to order at 6:33 pm.

INVOCATION

The invocation was led by Chaplain Susee.

FLAG SALUTE

The flag salute was led by Chaplain Susee.

NEW EMPLOYEES & PROMOTIONS

- 4.1. Finance Services
- Cass Cook

City Manager Nunes introduced Cass Cook recently promoted to Finance Services Director.

- 4.2. Parks and Community Services
- John Carrillo

City Manager Nunes introduced John Carrillo, recently promoted to Parks and Community Services Director.

- 4.3. Public Works
- Tim Gonzalez
 - Cosme Pizaño
 - Richard Smith
 - Ray Walker

Public Works Director Beltran introduced Tim Gonzalez, recently promoted to Utility Worker II; Cosme Pizaño recently promoted to Utility Worker I; Richard Smith promoted to full-time status in the Streets Division, and Ray Walker recently promoted to Wastewater Treatment Plant Supervisor.

- 4.4. Fire Services
- Timothy Dodd

Chief Thompson introduced Timothy Dodd, recently hired as a Firefighter.

4.5. Police Services
· Miguel Lopez

Chief Popovich introduced Miguel Lopez, Jr. whom he said began City service as a reserve and was recently promoted to full-time police officer.

Mayor Hinesly administered the oath of office to Dodd and Lopez.

BREAK

A break was declared at 6:58 pm.

RECONVENE

The meeting reconvened at 7:07 pm.

PUBLIC COMMENT

5.1. Community Volunteers – Presentation of Check Representing Volunteer Hours

Lt. Son was present with the community volunteers to present a mock check in the amount of \$111,786 for volunteer hours in-kind service for 2013.

5.2. Elizabeth Camargo, Proteus Inc. – Request for 5K Run Sponsorship

Elizabeth Camargo was present to request a sponsorship for the scholarship committee. Mayor Hinesly asked how many scholarships were awarded to Dinuba folks in the past. Camargo said she thought it was 4 scholarships.

Mayor Hinesly shared that Dinuba Pro-Youth routinely awards these types of requests.

Discussion followed.

Camargo was directed to make contact with the Pro-Youth Commission and request funds for the purposes she cited to the Council.

5.3. Unscheduled Items.

None

CONSENT CALENDAR

- 6.1. City Council Draft Meeting Minutes, February 11, 2014
- 6.2. Historic Preservation Commission Draft Meeting Minutes, January 13, 2014
- 6.3. Adoption of 2013 Building Codes, Waive Second Reading in Full, Ordinance 2014-01
- 6.4. Set Hearing – General Plan Amendment, Application 2013-14, March 11, 2014
- 6.5. Set Hearing – Sharps Disposal Ordinance, March 11, 2014

It was motioned by Council Member Harness, second by Vice Mayor Morales, to approve the consent calendar as presented.

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

WARRANT REGISTER

- 7.1. Approval – February 14; 21, 2014

It was motioned by Vice Mayor Morales, second by Council Member Harness, to approve the warrant register as presented

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

MAYOR'S MINUTE

- 8.1. Korean Parade Re-enactment, March 1, 2014
 - Resolution 2014-11
 - Proclamation No 2014-01

Cecilia Bobst presented information about the upcoming Korean re-enactment parade and street closure. She requested the City Council adopt Resolution No 2014-11 as presented.

It was motioned by Vice Mayor Morales, second by Council Member Smith, to adopt Resolution No 2014-11 as presented.

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

8.2. Information Sharing

None

COUNCIL COMMENTS

9.1. Request for Excused Absence – Council Member Aldo Gonzalez, February 11, 2014

It was motioned by Vice Mayor, second by Council Member Smith, to approve the request for excused absence of Council Member Gonzalez at the February 11, 2014 City Council Meeting.

AYES: Harness, Smith, Hinesly, Morales

NOES: None

ABSTAIN: None

ABSENT: Gonzalez

9.2. Information Sharing

Council Member Harness said he does not know if he will make it to the Tulare County EDC meeting. Discussion about the Tulare County EDC followed.

Discussion followed.

CITY ATTORNEY

10.1. Information Sharing

None

CITY MANAGER

11.1. Information Sharing

City Manager Nunes shared information in regard to the EDC Commission. She shared that there are currently 10 applications for the commission and the item will be on the March 11 Council agenda for the Council's consideration.

ENGINEERING AND PLANNING SERVICES

12.1. City of Dinuba Final Parcel Map Approval– Abandonment, Replacement and Dedication of an Existing Reciprocal Access Easement, and Dedication of a Second Reciprocal Access Easement 1120 West El Monte Way APN: 017-290-009, Resolution No 2014-12

City Engineer Uota reported that this is a request for the City Council to consider the realigned access easement and new realignment access easement. The project is located at 1120 West El Monte Way. The tentative parcel map was approved to divide one 5.36 acre parcel into two parcels. The realignment of an

existing 25 ft reciprocal access easement of approximately 41 ft wide was also included. Uota requested the City Council authorize the realigned access easement and new realignment access easement.

It was motioned by Council Member Harness, second by Vice Mayor Morales, to adopt Resolution No 2014-12, as presented.

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

12.2. Information Sharing

Engineer Uota said the Notice to Proceed with the Avenue 416 Project has been issued and is expected to be completed in 18 months. The construction management firm is under contract. The firm is using social media to keep the public apprised of the project's progress.

Vice Mayor Morales said he has observed much progress on the west side of Avenue 416, the old bridge is in the process of being demolished.

FINANCE SERVICES

13.1. FY 2013-2014 Mid-Year Financial Report

Financial Services Director Cook presented information regarding the FY 2013-2014 Mid-Year Financial Report.

It was motioned by Vice Mayor, second by Council Member Harness, to accept the FY 2013-2014 Mid-Year Financial Report, and direct staff to file same.

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

13.2. Information Sharing

None

BREAK

A break was declared at 7:55 pm.

RECONVENE FROM BREAK

Mayor Hinesly reconvened the meeting at 8:02 pm.

FIRE SERVICES

14.1. Authorization to Apply – 2013 Assistance to Firefighters Fire Prevention and Safety Grant

Chief Thompson presented a request to apply for the Assistance to Firefighters Fire Prevention and Safety Grant. The grant provides one year of funding to fire departments to enhance their abilities with respect to fire prevention and reducing fire-related hazards.

Thompson explained that in 2009 the City's Fire Prevention Officer retired and the position for economic reasons was eliminated to avoid any potential lay-offs of firefighters. To date, the funding to create a similar position has been unavailable. Since then, the fire prevention and inspection program has suffered from the inability to fund a dedicated, full-time position to conduct the fire prevention activities, including the annual Life Safety inspections of businesses and apartment complexes.

If the City Council authorizes staff to apply for the grant, the duties of the Fire Inspector will include fire hydrant flow tests and inspections and assist in the testing of fire sprinklers and pre-fire planning of local target hazards.

The Public Works Director has graciously allowed the Fire Department to utilize the services of a code inspector one day a week to perform Life Safety Inspections. While the code inspector has helped to conduct inspections, there are far too many prevention inspections and other prevention activities to be conducted than one person can perform on a part-time basis.

If awarded the grant, the first year of the position will be funded 100% without any required matching funds. However, after the first year, the position would need to be funded through City resources in order to maintain the fire prevention activities.

The Dinuba Fire Department seeks authorization to apply for the 2013 Fire Prevention and Safety Grant in order to fund the position of Fire Prevention Inspector. The fire department will request \$85,000 which includes salary and benefits for the position, materials, education, and related equipment specific to the position.

Chief Thompson requested that the City Council authorize staff to apply for Assistance to Firefighters Fire Prevention and Safety Grant for the purposes presented.

It was motioned by Council Member Morales, second by Council Member Smith, to authorize staff to apply for the 2013 Assistance to Firefighters Fire Prevention and Safety Grant as presented.

AYES: Harness, Smith, Hinesly, Morales
NOES: None
ABSTAIN: None
ABSENT: Gonzalez

14.2. Information Sharing

None

PARKS AND COMMUNITY SERVICES

15.1. Information Sharing

Parks and Community Services Manager Carrillo announced the Korean Independence Day Parade will be held Saturday rain or shine.

Discussion followed.

Carrillo reported that baseball/softball registration numbers are low and, although the registration period is past; he said he still expects more people to register.

POLICE SERVICES

16.1. Information Sharing

Chief Popovich shared that approximately ten years ago the police department entered into an agreement with the County for a Project Life Program. He explained that it was never truly utilized by anyone in the community but it will be reinstated. He explained the program is a radio transmitted receiver utilized for locating lost Alzheimer's patients. Chief Popovich explained the program and staff's involvement. He reported there is no expense to the City of Dinuba to institute the program.

Council Member Gonzalez arrived to the City Council meeting at 8:15 pm.

PUBLIC WORKS

17.1. Authorization to Issue a Request for Proposals for Disposal Containers

Public Works Director Beltran reported that this is a request to authorize staff to issue a request for proposals to purchase new waste disposal containers. Beltran reported that Pena's Disposal provides weekly residential collection for residents, multi-family and commercial customers along with other special scheduled services.

Beltran reported that the City's current disposal program for residents and some commercial residents includes a 110-gallon split container that provides two 55 gallon compartments; one for waste and one for recyclables.

The City Council's goal for "Quality of Life Improvements" includes the implementation of a three-can disposal program. The request will allow staff to implement this program for all residential customers and some commercial customers. Once the program is fully implemented every customer that currently has a split container will have one 110-gallon waste container, one 90-gallon green waste container and one 90-gallon recycling container.

Staff proposes to use the current green waste container as the new waste container and to purchase new containers for green waste and recyclables. Use of all split containers will be completely discontinued. Staff will work with Peña's Disposal to recycle or perhaps sell some of the current split containers.

The City received a grant from Cal-Recycle Beverage Container Recycling Program in the amount of \$165,000 for the purchase of 2,500 blue recycling containers and for education and outreach materials. Per the City's purchasing policy, purchases exceeding \$75,000 require a formal bidding process. It is anticipated the cost of containers will exceed this threshold. Competitive bids are also necessary to comply with State procurement requirements.

As we have done in the past, the City of Dinuba and Peña's Disposal will divide the cost of purchasing 10,200 new containers in half. However, since the City is the recipient of the CalRecycle Grant, the City will take the lead in acquiring the containers and will subsequently request reimbursement from Peña's Disposal.

It is requested that the City Council authorize City staff to issue Request for Proposals from qualified vendors of solid waste containers. If this request is approved Staff will plan on

Council Member Harness asked once the waste containers are purchased, to whom would they belong?

Public Works Director Beltran said the containers will belong to the City.

It was motioned by Council Member Smith, second by Vice Mayor Morales, to direct staff to issue a Request for Proposals for the purchase of the Recycling Containers and / or use the HGAC purchasing program to purchase the Waste Containers and implement the 3-can disposal program.

AYES: Harness, Smith, Hinesly, Morales, Gonzalez
NOES: None
ABSTAIN: None
ABSENT: None

17.2. Action of the Planning Commission, Special Meeting, February 18, 2014

Public Works Director Beltran reported the action taken at the special meeting of the Planning Commission.

17.3. Information Sharing

Discussion followed about the T-Pass for City bus riders.

Public Works Director Beltran shared that the Sentinel will be doing a story on the drought specifically in this area. She said at the next meeting staff will bring a water supply update. She clarified that staff is not saying at this time that we are at a critical point but are monitoring levels much more closely than usual. Summer months could show water levels drop even further. Staff will bring back information for the Council to consider. The governor's order is to regulate water conservation is voluntary.

ADJOURNMENT

The meeting was adjourned at 8:29 pm.

Janet C. Hinesly, Mayor

ATTEST:

Linda Barkley, Deputy City Clerk