

COUNCIL MEMBERS PRESENT:

Harness, Hinesly, Smith, Morales, Gonzalez

STAFF MEMBERS PRESENT:

Anderson, Avila, Barkley, Carrillo, McCloskey,  
Olvera, Thompson, Todd, Uota

#### CALL TO ORDER

The meeting was called to order at 6:30 pm.

#### INVOCATION

The invocation was led by Council Member Harness.

#### FLAG SALUTE

The flag salute was led by Chief Thompson.

#### NEW EMPLOYEES AND PROMOTIONS

##### 4.1. Finance and Community Services

- Stephanie Hurtado

Community Services Manager Carrillo introduced Stephanie Hurtado who was recently promoted in Community Services to a full-time Recreation Coordinator.

Council Member Gonzalez arrived and took his seat at the dais at 6:34 pm.

The Council Members congratulated Hurtado for her promotion. Hurtado introduced her family and read a short speech.

#### PUBLIC COMMENT

##### 5.1. PG&E Presentation of Rebate Check – WWTF Improvements

Business Manager Avila said the City was eligible to participate in the Savings by Design Program and PG&E staff will present a check to the Council later in the meeting.

##### 5.2. CWMA - Sharps Disposal Ordinance

Avila said the CWMA has asked all agencies consider adopting a Sharps Disposal Ordinance. SB1805 makes it illegal to dispose of sharps in any container used for solid waste. Adopting an ordinance would help us regulate the way sharps are disposed of within the city limits. Avila said staff is requesting feedback from the Council on the sample ordinance and that consider a similar ordinance for adoption in the future.

Ann Magaña said the CWMA is trying to gather consensus of the County's cities for adoption of sharps disposal ordinances. Magaña explained the CWMA hopes to get all the cities to adopt the same ordinance similar to what occurred with the C&D ordinance. The ordinance ideally puts the responsibility on the retailers and manufacturers of the products to also dispose of them. The CWMA will draft the ordinance draft for the cities to present to their councils for adoption at a later date.

Council Member Harness asked if there is currently a place to take them to or, he asked, is it that they don't wish to deliver them to be disposed.

Magaña said they don't have a place to take them to for disposal and costs are very high and places that handle disposal are limited in number. Magaña shared cases of residents who have either stored the sharps in containers for several years or are simply disposing of them illegally. Statistics were shared and discussed.

Art Peña, Peña's Disposal, said his employees average about six sticks by sharps per year. Peña's is in support of the ordinance. He said he has looked at putting in collection stations which are very expensive and he added that Peña's is willing to help the City figure out a solution.

City Manager Todd asked how sharps can be properly disposed.

Peña said there are facilities that take them and properly dispose of them.

The Council thanked Magaña for the information she shared in regard to sharps disposal.

#### 5.1. PG&E Presentation of Rebate Check –WWTF Expansion

Cam Maloy, PG&E Account Manager/Economic Development Specialist, and Kuyler Crocker, Government Relations Rep, presented the Council with a rebate check in the amount of \$48,864 for the WWTF expansion and she pointed out, that the energy savings will be just as good as a result of the expansion project. She added that the project is utilizing solar power which will be beneficial in cost savings.

#### 5.3. Sandy Sills, Dinuba Chamber of Commerce - Concert in the Park, August 24, 2012

- Co-sponsorship and Exclusive Use of Entertainment Plaza
- Use of City Parking Lot at L St/Kern for Beer Garden
- Request for Public Right-of-Way Closure

Sandy Sills, Executive Director, Dinuba Chamber of Commerce, requested co-sponsorship of the August event by the City in the amount of \$2,000; authorization for the public right of way closure of the 100-200 blocks of So L Street; and, use of the city parking lot adjacent to the bowling center for purposes of a beer garden. Sills said the "Heavy Weather" band (tribute band to Santana) is scheduled to play and the concert and beer garden will end at ten o'clock.

Council Member Morales arrived and took his seat at the dais at 7:08 pm.

Sills said the community events bring people to Dinuba and are a good image builder; she added that people have said Dinuba does a great job with the events.

Mayor Smith asked if the Summer Night Lights events could be combined with this event.

City Manager Todd nodded yes.

It was motioned by Vice Mayor Hinesly, second by Council Member Harness, to co-sponsor the event with \$2,000; approve use of the city parking lot for use as a beer garden during the event and approval of the public right of way closure of 100-200 So L Street for the event.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### 5.4. Unscheduled

Aieda Valencia, 2005 Terrace Drive, was present to report that her neighborhood has experienced gunshots and theft and for this reason they requested a street light be placed at the end of the street.

Valencia was asked if she had contacted PG&E and she said that PG&E directed her to seek the City in the matter.

Other Terrace Drive residents complained of vandalism of cars and houses. Mayor Smith directed the residents to contact the police department and Chief Olvera said he would contact Valencia and schedule a Neighborhood Watch meeting for the neighborhood.

[Naief Saleh](#), merchant, said he has a kiosk within the United Market building and he's being charged for water and garbage and he came to ask why so.

Discussion followed and he was directed to discuss the matter with public works staff to sort out the matter.

#### CONSENT CALENDAR

- 6.1. City Council and Dinuba Housing Authority Joint Meeting Minutes, July 10, 2012
- 6.2. Set Public Hearing – Sanitary Sewer Management Plan, August 14, 2012
- 6.3. Notice of Completion - WWTF Phase I Expansion

It was motioned by Vice Mayor Hinesly, second by Council Member Harness, to approve the consent calendar as presented.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### WARRANT REGISTER

##### 7.1. Approval –Warrant Register, July 13, 20, 2012

It was motioned by Vice Mayor Hinesly, second by Council Member Morales, to approve the warrant register as presented.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### MAYOR’S / CHAIR’S MINUTE

##### 8.1. Sister City Letter of Introduction – Geumsan County, Republic of Korea

Assistant City Manager Anderson reported that the Korean group headed by Dr. Marn Cha who visits our city periodically, is interested in a sister city relationship between Dinuba and Korea. Anderson said a letter of introduction was prepared and if approved and signed by the Mayor, it will be delivered by the Korean Consulate to Geumsan County, Republic of Korea. The Chamber of Commerce has also prepared a similar letter that will be included with the Mayor’s letter. Anderson asked the Council to consider the action and authorize the letter of introduction by the Mayor.

It was motioned by Vice Mayor Hinesly, second by Council Member Gonzalez, to authorize the Mayor’s signature on the letter of introduction.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

##### 8.2. Information Sharing

Mayor Smith said the Friday Night Light Programs have been nice. Smith said it would be nice to eventually have the fountain working regularly.

Mayor Smith said since the last Council meeting he’s attended the CWMA meeting and he received an itemized budget for the County’s Household Hazardous Waste program which he’s passed on to staff.

BREAK

Mayor Smith declared a break at 7:30 pm.

RECONVENE FROM BREAK

Mayor Smith reconvened the meeting at 7:46 pm.

COUNCIL / BOARD COMMENTS

9.1. Request for Excused Absence – Council Member Emilio Morales, July 10, 2012

It was motioned by Vice Mayor Hinesly, second by Council Member Harness, to approve the request for excused absence by Council Member Morales.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

9.2. League of California Cities Annual Conference, Sept 5-7, 2012 Resolutions Packet

City Manager Todd said the packet of resolutions will be considered at the annual conference in San Diego.

9.3. Reminder - South San Joaquin Valley Division League of CA Cities Meeting, August 9, 2012; Lemoore

City Manager Todd said the next meeting of the SSJVD meeting will be in Lemoore and those wishing to attend can car pool to the meeting.

9.4. Information Sharing

Vice Mayor Hinesly shared she attended the TCAG meeting; attended Friday Night Lights event where she tied 580 balloons for children attending the event. Vice Mayor Hinesly said Council Member Harness, his wife and child helped her with balloons and she added, along with Mayor Smith.

Council Members Morales and Gonzalez both said they attended the Friday Night Lights event last Friday evening.

PUBLIC HEARING

10.1. 2009/2010 CDBG Grantee Performance Reports and CDBG Program Income Revolving Loan Accounts

Karen Saucedo, Self-Help Enterprises, present to the Council reports on:

- Annual Grantee Performance Report for the City's 09-STBG-6448 CDBG
- Annual Grantee Performance Report for the City's 10-STBG-6710 CDBG
- Annual Grantee Performance Report for the City's CDBG Revolving Loan Accounts

Saucedo reported that the Grantee Performance Report requests information required by HUD to implement performance measures and other reporting requirements. The report is designed to collect one year of information on each activity funded by a Standard Agreement or with Program Income.

Requirements of the program are: to furnish citizens information and an opportunity to comment on CDBG program performance; range of activities which may be carried out with CDBG funds; and the opportunity to apply for funding under the 2012 CDBG funding cycle. Also, City of Dinuba is required to consider citizens written or oral comments public hearings. The public notice was published July 12, 2012 in the Dinuba Sentinel of the public hearing.

Saucedo said that five homeowners have been helped and Vice Mayor Hinesly asked if those who have benefited from the program are invited to comment on their experience with the program. Saucedo said those families are given surveys and they do at times relay information to Self-Help Enterprises of their experience but not always.

Mayor Smith opened the public hearing.

With no comments from the public brought forward, the public comment period was closed.

Council discussion followed.

Gonzalez asked what Self-Help is doing with those whose experience was not satisfactory and Saucedo said that Self-Help is working with those families to resolve issues.

Council Member Harness said there is money in the sidewalk program and he asked if there's a possibility to use those funds for problems like those spoken of earlier in the meeting with the folks who live on Terrace.

The cost of light poles and fixtures for Terrace Drive were discussed and Engineer Uota was asked what the cost of light poles and lights have been on similar projects. Uota shared that the cost has been between \$1,000 and \$1,500.

It was motioned by Council Member Morales, second by Council Member Gonzalez, to accept the Annual Grantee Performance Reports for the City's 09-STBG-6448 CDBG, 10-STBG-6710 CDBG, and the City's CDBG Revolving Loan Accounts.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

CITY ATTORNEY

11.1. Information Sharing

None

CITY MANAGER / EXECUTIVE DIRECTOR

12.1. Information Sharing

City Manager Todd shared that on Friday evening, there were two travel / food writers from The Blend magazine who were touring the Sequoia Region. They visited the golf course as part of the tour and, Council Member Gonzalez had a chance to meet with them.

Mayor Smith said Dinuba is affected by tourism because we are the last place to acquire accommodations before visiting the mountain parks and attractions. He said he feels Dinuba gets its fair share of tourists.

Discussion followed in regard to the idea of RV parks in Dinuba for visitors passing through.

ENGINEERING AND PLANNING SERVICES

13.1. Hayes Avenue Lighted Crosswalk - Master Agreement and Program Supplement,  
Resolution No 2012-45

Business Manager Avila reported that staff would like to execute a new Master Agreement and Program Supplement with the State of California Department of Transportation (DOT) which requires all administering agencies to do in order to establish terms and conditions that would be applicable when receiving State funds for a designated project facility and subsequent operation and maintenance of the completed facility.

Avila explained the Master Agreement has no force or effect until a project-specific ‘Program Supplement’ has been fully executed by both the State and the City. The Supplement sets out special covenants as a condition for the City to receive State funds from/through the State for designated projects.

Avila explained the scope of the East El Monte Way / Hayes Avenue construction project as being a lighted crosswalk with ADA compliant curb ramps, in-pavement LED crosswalk lights, LED advance warning signs and “Slow Ped Xing” pavement markings.

Avila requested that the Council consider the resolution before the Council which authorizes the City Manager to execute documents and the City Engineer to execute the Program Supplement Agreement which will allow the City to receive Safe Routes to School Funds for the project described above.

It was motioned by Vice Mayor Hinesly, second by Council Member Harness, to adopt Resolution No 2012-45 as presented.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

### 13.2. Information Sharing

Engineer Uota shared that he was pleasantly surprised upon his return to the office Monday by the progress in the construction of the Emperor Apartments. He said Building Official Hartley commended the high quality of construction in the project.

Uota shared that the Road 80 Phase II project is rapidly coming to an end; the new signals will soon be installed and he guesstimated that the Phase II project would be completed in the next 30-60 days.

Uota said the Hayes Avenue Improvement project bid opening will occur Thursday afternoon.

He added that the intersection of Rd 80 / Ave 416 should be completed by the end of September.

## FINANCE AND COMMUNITY SERVICES

### 14.1. Authorization of Bank Loan from Rabobank, Dinuba Financing Authority, Resolution No 2012-01; Dinuba City Council Resolution No 2012-46

City Manager Todd requested that the item be continued to the next Council meeting.

### 14.2. Information Sharing

Sports Supervisor Carrillo reported information surrounding community services items:

Youth soccer signups are being taken through August 3 with games scheduled for October and November as well as two soccer clinics;  
Aquatics numbers will be provided at the next Council meeting;  
Summer Night Lights Program has been successful and the event continues Friday;  
The last summer concert will feature the Fabulous Enchantments band

Mayor Smith asked if the Farmers Market event could be combined with the Summer Night Lights Program. Carrillo said staff has looked into combining the two but regulations don't allow for more than one point of sale at the events. Discussion followed.

## FIRE SERVICES

### 15.1. Information Sharing

None

## POLICE SERVICES

### 16.1. Authorization to Use City Material on Dinuba Police Officers Association Calendar

DPOA President Officer Garcia requested authorization to create department calendars with proceeds to be used to benefit the DPOA's annual shoes for needy children program. He requested authorization to utilize 2011 employee photographs in the calendar along with photographs of specialty units. Garcia said the calendar will be funded through donations by local businesses.

Council Member Harness asked how much money is needed for the shoe program.

Garcia said approximately \$5,000 they would like to give 500 pairs of shoes away.

Garcia was asked how much the calendars would be sold for and he said they would be given away and he explained that it is expected that the DPOA would receive about \$1500-\$2000 conservatively with the option to sell approximately 200 calendars for \$5 each for additional revenues. Garcia said the company who was selected to create the calendar is the same company that created the Fire Department's calendar a couple years ago.

Council discussion followed.

It was motioned by Vice Mayor Hinesly, second by Council Member Gonzalez to authorize staff to authorize the Dinuba Police Officer's Association to participate in a professional department calendar as presented.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

### 16.2. Information Sharing

Chief Olvera reported that the interviews for Patrol Sergeant were conducted and Officer Brian Bissett was promoted from within the department. Nine individuals tested and several of the candidates were close.

## PUBLIC WORKS

### 17.1. Award of Bid – CDBG Loan Portfolio Management

Business Manager Avila requested authorization for City Manager Todd to execute an agreement to manage CDBG loan portfolios. Avila reported we have almost 300 loans on the books to manage. He explained the State requires strict guidelines for participation in the CDBG program which means we must ensure the participant is adhering to the regulations. RDA funds were utilized in the past but we will now use Program Income Funding.

The contract will initially be executed for a one year term but will include an option to renew for an additional two years for a total contract term of three years. Two consultants submitted a proposal as follows:

Self Help Enterprises	\$56,256
AmeriNational Community Services Inc.	\$50,369

AmeriNational’s proposal is slightly lower than Self Help but staff believes selecting Self Help Enterprises is more advantageous to City programs because they have provided loan portfolio management services to the City since 2004 and, have demonstrated that they possess the resources, capacity, experience, and management capability to continue providing this service at a satisfactory level. Self Help is located in Visalia serving small rural communities over 40 years while AmeriNational appears to focus on larger urban cities.

Council discussion followed.

It was motioned by Council Member Morales, second by Vice Mayor Hinesly, to authorize the City Manager to execute a three year contract with Self Help Enterprises for Loan Portfolio Management Services.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### 17.2. Measure R Supplemental Agreement – Transit Program

Business Manager Avila reported that Tulare County voters in 2006, approved a ½ cent Transportation Sales Tax Measure for transportation improvements in Tulare County. The Local Transportation Authority is authorized to issue funds to the City of Dinuba for transit expansion projects effective April 1, 2007. In order to receive funding, The City must enter into the “Measure R Program Supplement to the Cooperative Agreement” with the Local Transportation Authority. The City Council has committed to using Measure R funding for transit to supplement the fare box requirement for DART operations annually as necessary.

Avila reported that Resolution 2007-22 delegated authority to the City Manager or the Deputy City Manager to execute all Supplemental Agreements on behalf of the City for transportation improvement projects within the City limits and requested the Council authorize staff to execute an agreement with Tulare County Association of Governments/Local Transportation Authority for funding of transit expansion as prescribed.

It was motioned by Vice Mayor Hinesly, second by Council Member Morales, to authorize staff to execute an agreement with Tulare County Association of Governments/Local Transportation Authority for funding of transit expansion in the City of Dinuba pursuant to the authority provided by the Measure R Transportation Sales Tax.

AYES: Harness, Hinesly, Smith, Morales, Gonzalez  
NOES: None  
ABSTAIN: None  
ABSENT: None

17.3. Information Sharing

None

ADJOURNMENT

Mayor / Chair Smith adjourned the meeting at 8:39 pm.

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Mike Smith, Mayor / Chair

ATTEST:

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Linda Barkley, Deputy City Clerk / Secretary