

## PROCEDURE FOR LOT LINE ADJUSTMENT

### REVIEW PROCESS:

Application will be presented to the Development Review Committee for action. The Committee is responsible for reviewing the application and determining the consistency with the Codes of the City. If it is found that the proposed lot line adjustment would not conform to the Zoning Code, the Committee will either deny the adjustment or advise the applicant that a variance must be applied for from the Planning Commission. The Committee may approve, conditionally approve, or deny an application.

### APPLICATION:

An application for a lot line adjustment must include submittal of the following:

1. A completed application form
2. Filing fee
3. Five (5) copies of a lot line adjustment map. The lot line adjustment map must be a scaled drawing which clearly defines the existing parcels, the property line(s) to be adjusted and the new property line(s). The drawing must also show the location of all existing and proposed structures and improvements in relation to the lines to be adjusted. Specific dimensions will be necessary to determine that the adjustment will not affect setbacks, lot coverage, parking, minimum lot dimensions, or other requirements of the Zoning Code.
4. Preliminary title report for each affected parcel.

### FILING FEES:

The fees for processing project are set by resolution of the City Council. The filing fee is \_\_\_\_\_

**City of Dinuba**  
**405 E. El Monte Way**  
**Dinuba CA 93618**  
**559.591.5906 fax: 559.591.5902**

Note: AN INCOMPLETE APPLICATION CANNOT BE SCHEDULED FOR REVIEW

**APPLICATION INFORMATION**

Applicant/Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Applicant/Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Engineer/Agent \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Legal description of all existing and proposed parcels involved before adjustment: (Describe separately; use number designations. Attach additional printed or typed sheets if needed).

Existing Parcels:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

Proposed Parcels:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

Assessors Parcel Numbers:

1. \_\_\_\_\_
2. \_\_\_\_\_

Area of each existing parcel:

1. \_\_\_\_\_

2. \_\_\_\_\_

Area of each proposed parcel:

1. \_\_\_\_\_

2. \_\_\_\_\_

General Plan Designation each parcel:

1. \_\_\_\_\_

2. \_\_\_\_\_

Zoning for each parcel:

1. \_\_\_\_\_

2. \_\_\_\_\_

**JUSTIFICATION OF LOT LINE REQUEST:**

Explain in detail your request and why you believe your request is justified: \_\_\_\_\_

\_\_\_\_\_

**AUTHORITY TO FILE APPLICATION:**

Check One  Owner  Power of attorney\*  Contract to Purchase\*  
 Other \_\_\_\_\_

\*Attach Evidence of Authority

I hereby certify that the above information and accompanying documents are true and accurate to the best of my knowledge and acknowledge that the processing of this application may require additional fees and expenses for the preparation of necessary environmental documentation and planning studies.

\_\_\_\_\_  
Applicant/Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Application/Owner

\_\_\_\_\_  
Date

**DEPARTMENT USE ONLY:**

CASE NO. \_\_\_\_\_

DATE ACCEPTED \_\_\_\_\_

DATE FILED \_\_\_\_\_

DATE APPROVED \_\_\_\_\_