

# City of Dinuba - Parks & Community Services

1390 E. Elizabeth Way, Dinuba, CA 93618

(559)591-5940 Fax (559)595-8824

## PARK/FACILITY USE FORM

This reservation application is issued in accordance with the policies in the attached packet. All reservation forms must be signed and returned before consideration of use approval. Submission of reservation request does not constitute approval. Facility Reservations require a minimum of 10 working days to process. Park reservations are due Wednesday by 5pm and no reservations are accepted after Wednesday for that weekend. A processing fee will be charged when cancellation is requested. Cancellation of a facility/park rental needs to be made 48 hours prior to rental date. If park rental is cancelled due to weather, you must notify the Parks & Community Services office the following business day. A Host Waiver Form is required when a rental of a bounce house or water slide is utilized on a city park or facility.

Name of Organization: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone (Res) \_\_\_\_\_ Phone (Work/Cell) \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ City \_\_\_\_\_ zip \_\_\_\_\_

Activity Description: \_\_\_\_\_

Bounce House/Water Slide:  Yes  No Company Name: \_\_\_\_\_ Food Vendor:  Yes  No

Proof of Residency (DL/ID):  Dinuba Resident  Non-Dinuba Resident

Rental Date(s): \_\_\_\_\_ Hours of Use: from: \_\_\_\_\_ to: \_\_\_\_\_ Total Hours: \_\_\_\_\_  
(Include set-up & clean-up time)

Attendance: \_\_\_\_\_ (Estimate) Activity open to the public?  Yes  No Will a fee be charged?  Yes  No

COMMUNITY CENTER:  Multi-Purpose Room  Kitchen  Room A  Room B  Room C

### PARKS & ATHLETIC FIELDS:

#### Rose Ann Vuich Park

- Picnic #1 (Small blk-top)
- Picnic #2 (Pavilion/Covered)
- Picnic #3 (blk-top A)
- Picnic #4 (blk-top B)
- Band Shell (Stage)

#### Roosevelt Park

- Picnic
- Field #1
- Field #2
- T-Ball Field

#### Centennial Park

- Picnic
- Soccer #1
- Soccer #2
- Soccer #3

#### KC Vista Park

- Picnic
- Baseball #1
- Baseball #2
- Soccer #1
- Soccer #2

#### Felix Delgado Park

- Picnic #1
- Picnic #2
- Picnic #3 (Covered Pavilion)
- Softball Field

#### Entertainment Plaza:

- Gazebo

#### Alice Park:

- Picnic Area

#### Nebraska Park:

- Picnic Area

#### Other:

\_\_\_\_\_

EQUIPMENT REQUEST and/or SPECIAL NEEDS:(Facility Rentals/Special Events only) (All equipment must be returned in good condition and clean.)

8' Tables \_\_\_\_\_  6' Tables \_\_\_\_\_  Chairs \_\_\_\_\_ Other: \_\_\_\_\_

I understand that electrical power outlets are available at certain location. However, the City does not guarantee a supply of power at all times. I understand that no large hydraulic equipment, machine or vehicles can be used in or on any park (unless approved). Rates and fees are subject to change upon City council approval. City co-sponsored events will take precedence and may bump other reserved events. All fees are due when application is submitted, a minimum of 10 working days prior to Facility Reservations. For Park Reservations, application is due Wednesday by 5pm. No reservations will be accepted after. I agree to follow all rules, regulations, and policies of the City of Dinuba on the use of the parks and facilities. I understand that I am responsible for any, and all, repair costs for damages caused during my event and I have been provided a Parks & Facilities Rental Information Packet. Denial of future use of any City of Dinuba facility/parks for a period of two years and/or forfeiture of deposit (when required) shall occur if I don't comply with any rule, regulation, policy or requirement.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

### AGREEMENT, WAIVER AND RELEASE

I understand the risks involved by participating in the activity of \_\_\_\_\_ for which I/we are utilizing the City of Dinuba Parks & Community Services property, and in consideration for being permitted by the City of Dinuba to participate in the above activity, I hereby waive, release and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the City of Dinuba (its officers, and/or officials, employees, volunteers and agents) from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity of \_\_\_\_\_ involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above persons and entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or injury or property damage that I may sustain while participating in said activity. I also understand that in accordance with the law, no liquor will be allowed on the premises and smoking is prohibited in public buildings pursuant to California Government code sections 7596-7598.

**I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CITY OF DINUBA PARKS & COMMUNITY SERVICES. "Entities free and harmless from any loss, liability, damage, cost, or expense, INCLUDING ATTORNEYS FEES..." General Liability Insurance: The undersigned shall maintain general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. Undersigned's general liability policies shall be endorsed to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies.**

Fee Packet provided

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_

Request: Approved  Denied

Authorized Personnel Signature \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_  
Initials

Receipt # \_\_\_\_\_

Total Amount: \_\_\_\_\_  
(From reverse side of this form)

**FEEES MUST BE PAID 10 DAYS PRIOR TO DATE OF USE (Facility Rental)**

**NOTES:**

	Total Hours of Use	x	Hourly Rate/Fee	= \$	
Rental:	_____	x	\$ _____	= \$	_____
Rental:	_____	x	\$ _____	= \$	_____
Lights/Electricity:	_____	x	\$ _____	= \$	_____
			Kitchen:	= \$	_____
			Set Up/Tear Down:	= \$	_____
			Equipment Rentals:	= \$	_____
			Less Deposit:	= (\$ _____	Receipt # _____
			<b>TOTAL</b>	= \$ _____	Receipt # _____

**INSURANCE TOTAL** = \$ \_\_\_\_\_ Collect as separate payment to be processed with Insurance Company.

\*\*\* Office Use Only \*\*\*

Police Dept. \_\_\_\_\_ Parks Staff \_\_\_\_\_ Customer \_\_\_\_\_ Calendar \_\_\_\_\_