



**City of Dinuba Community Services
Dinuba Christmas Light Parade
Saturday, December 1st, 2018, 5:30pm
ENTRY FORM**



Theme: Blast from the Past "A Journey through decades..."
(Please type or print clearly)

Name of Organization: _____

Contact Person: _____ Phone: _____

(Attach additional numbers if necessary)

Email: _____

*Provide email so to send acknowledgement and provide parade lineup information.

Number of Participants: _____ Entry Division: _____

(Refer to parade guidelines for division section #15 select one)

Check One Description: It is important that you are accurate with space measurement

ATTN: Insurance is required refer to parade guidelines for details section #1

- | | |
|---|---|
| A <input type="checkbox"/> Car | D <input type="checkbox"/> Pick-Up & Trailer: Length _____ FT |
| B <input type="checkbox"/> Truck | E <input type="checkbox"/> Semi- Truck: Length _____ FT |
| C <input type="checkbox"/> Describe Other | F <input type="checkbox"/> Walking Group: Length _____ FT |

Description:

(Below provide/attach recognition or announcements regarding your entry. (Minimum 1 minute))

Select box ONLY if you wish to perform for the judges

Judge Performance: 1 minute

Please return the enclosed "Parade entry form" to:

Dinuba Community Center
Attn: Michele Tapia, Events Coordinator
1390 East Elizabeth Way, Dinuba, CA 93618
Office: 559 591-5940 Fax: 559-595-8824
Email: mtapia@dinuba.ca.gov

Deadline: Tuesday, November 27th, 2018, 5:00pm (No Exceptions)
Fee \$11.00 PER ENTRY

**ATTN: CITY OF DINUBA PROVIDES A SANTA CLAUS ABSOLUTELY NO OTHER SANTA CLAUS
WILL BE ALLOWED TO PARTICIPATE IN THE PARADE!**

Release: In entering this event, I agree to accept the decision of the duly appointed judges and abide by all rules and regulations of the event. I further agree to release the City of Dinuba and their members/representatives from any and all liability associated with or resulting from said participation

Signature of Responsible Party

Date

Receipt #: _____ Amount Paid: _____ Pmt. Method: _____ Taken By: _____

Insurance Copy: YES / NO

Certificate of Insurance: YES / NO

Date:

Dinuba Christmas Light Parade Guidelines

Saturday, December 1st, 2018

INFORMATION & PARADE SUPERVISORS

Until parade day, you may obtain information by calling the City of Dinuba Parks and Community Services Department at (559) 591 – 5940 or email: mtapia@dinuba.ca.gov. On the parade day, parade staff made up of sports staff, sportsplex staff, parks crew, recreation staff, Dinuba PD, DPOA, Explorers Club, Kiwanis Club, Key Club and additional members will be parade supervisors and you should follow their directions. You will know that an individual is a Parade staff by his/her staff T/shirt, vest of a visible lanyard around their neck with an identification card indicating that they are a parade supervisor. All staff will be stationed at the staging area and along the perimeters of the parade route. They will have maps and will assist you in any way they can.

1. INSURANCE
All animal and motorized entries will be asked to provide a certificate of insurance naming the City of Dinuba as additional insured. **If you are driving a vehicle, proof of insurance for the vehicle(s) will be required and a copy of a valid Driver's license of the vehicle driver(s).**
2. SAFETY/CANDY
Nothing shall be thrown, sprayed, or discarded from any entry along the parade route. People walking alongside an entry may hand out items at curbside.
3. AGE LIMIT
There is no age limit. We do, however, encourage all participants to promote children in their entries.
4. COSTUMES
CITY OF DINUBA PROVIDES A SANTA CLAUS ABSOLUTELY NO OTHER SANTA CLAUS WILL BE ALLOWED TO PARTICIPATE IN THE PARADE!

All participants in the parade are encouraged to dress in costumes appropriate to the theme or category they represent.
5. ELIGIBILITY
All entries in the parade must have a completed entry form on file and paid their \$11.00 entry fee to compete.
6. ENTRY DEADLINE
Entry Forms and \$11.00 fee must be turned in by Tuesday November 27th, 2018.

7. PERFORMANCES Performing in front of the judge's stand is limited to/and will be permitted for 1 minute. All entries must continue to move forward. Every effort should be made to keep the parade moving. Violators may incur a penalty in their overall score.
It is a safety violation to throw candy and will not be allowed.
8. PARADE ASSEMBLY All parade entrants must report to the staging area located at the Dinuba Community Center by 3:30 pm and no later than 4:30pm. Report to the check in station located at the Community Center, 1390 E. Elizabeth Way to pick up parade packets by 4:30 pm on parade day. (Refer to map)

WE RESERVE THE RIGHT TO CHANGE/DELETE CATEGORIES AND DETERMINE ORDER OF PARADE

Map updates will be given out the week of the event
10. DISMOUNTING FROM VEHICLES/FLOATS All parade riders are to remain on moving vehicles, floats, trailers, etc. until they come to a complete stop. The drop off point for dismount will be at South M Street. No one should be dismounting before that point.
(Note: LARGE dip at South L and Ventura. If your entry is very low or unable to pass the dip you may turn on West Kern Street, stop, drop off riders, and then entry proceed down to the Entertainment Plaza together.)
9. FLOATS It is strongly recommended that all floats HAVE LIGHT DECORATIONS displayed on their floats.
10. FLAME PROOFING It is recommended that flame proof materials be used whenever possible in the construction of any and all entries. (You may contact the Fire Department prior to the parade for a free inspection.)
11. ANIMALS Live animals will be permitted in the parade, with prior authorization from the City of Dinuba Community Services, and provided that they are on a leash or tethered in some fashion. Participants must identify specifically the type of animal being utilized and in what fashion they will be part of the entry.
Equestrians must either use a bag or provide a clean-up crew marching along the entry.
Equestrian riders under the age of 12 years of age must be accompanied by an adult. It is the discretion of the Community Services Director to disallow or impart additional restriction on the use of live animals

12. COMMERCIAL ENTRY Only those commercial entries with children participants will be eligible to compete.
13. ADULTS Adults/parents are permitted to follow the parade entrant along the parade route provided that they keep to the right side of the parade entry and do not interfere or intrude into the line of march, unless the entrant they are accompanying is in difficulty.
14. JUDGING Judge's decision of the parade awards is final.
15. ENTRY DIVISION Entries will be accepted in the following categories:
1. Local Floats
2. Commercial Floats
3. Traditional Marching Band
4. School/Classroom
5. Walking
6. Wheels
7. Equestrian
NOTE: Entry participants may choose the category in which to be judged, however, the parade official may determine the appropriateness of each entry.
16. AWARDS Awards will be given to the top performer in each of the above categories plus "Best Use of Lights". In addition to the individual division awards, the "Judges Favorite" award will be presented to the entry scoring the highest points.
Awards will be presented at the Annual Tree Lighting and Awards Ceremony, which will be held at the Entertainment Plaza located at 289 South "L" Street in Dinuba by the Movie Theatre on December 1st, 2018 at approximately 7:00pm immediately following the parade.
It is important for at least one person from each category entry to be present at the awards ceremony to accept the award presented to them.
Unclaimed awards may be picked up at the Dinuba Community Center, 1390 E. Elizabeth Way. Awards will not be mailed.
17. CANCELLATION **In the event of heavy rain, the parade will be canceled and will not be rescheduled. We will notify all entries if parade is cancelled. No refunds will be given.**