

City of Dinuba

User Fee Study



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Executive Summary

The City of Dinuba engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identifies 100% full cost recovery for City services and the recommended level of recovery as determined through discussion with departmental staff.

The reality of the local government fee environment is that significant increases to achieve 100% cost recovery can often not be feasible, desirable, or appropriate depending on policy direction —particularly in a single year. The recommended fees identified herein are either at or less than full cost recovery.

User Fee Background

Background

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole. As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee.

California User Fee History

Before Proposition 13, California cities were less concerned with potential subsidies and recovering the cost of their services from individual fee payers. In times of fiscal shortages, cities simply raised property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Since the public continues to resist efforts to raise local government taxes, cities have little control and very few successful options for new revenues. Compounding this limitation, the State of California took a series of actions in the 1990's and 2000's to improve the State's fiscal situation—at the expense of local governments. As an example, in 2004-05, the Educational Revenue Augmentation Funds (“ERAF”) take-away of property taxes and the reduction of Vehicle License Fees have severely reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the “Stop Hidden Taxes Initiative”, which is aimed at defining “regulatory fees” as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person's activities. Proposition 26 contains seven categories of exceptions. The fees analyzed as part of this study fell under categories one through five consisting of charges for specific benefits, government service, regulatory need, for use of government property, or a fine/penalty.

Additional Policy Considerations

The recent trend for municipalities is to update their fee schedules to reflect the actual costs of certain public services primarily benefitting users. User Fees recover costs associated with the provision of specific services benefitting the user, thereby reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover support costs. Support costs are those costs relating to a local government's central service departments that are properly allocable to the local government's operating departments. Central services support cost allocations were incorporated using the resulting indirect overhead percentages determined through the Cost Allocation Plan. This plan was developed prior to the User Fee study to determine the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City Council, by resolution, to annually increase or decrease the fees.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every three to five years, which would include adding or removing fees for any new or eliminated programs/services.

Study Objective

As the City of Dinuba seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. These tools provide assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principal goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

Scope of the Study

The scope of this study encompasses a review and calculation of the user fees charged by the following Dinuba departments and fee groups:

- Engineering & Planning
- Building
- Community Services
- Public Works
- Police
- Fire
- Ambulance Services

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.

Aim of the Report

The User Fee Study focused on the cost of City services, as City staff currently provides them at existing, known, or reasonably anticipated service and staff levels. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

Project Approach and Methodology

Conceptual Approach

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for property-related (non-discretionary) fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits, but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

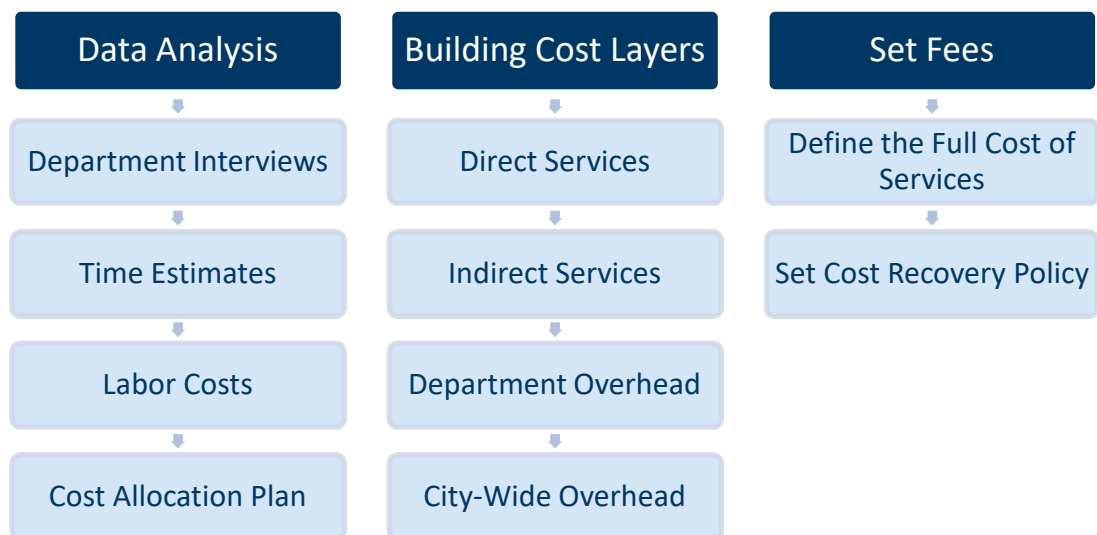
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Indirect City-wide overhead costs calculated through the Cost Allocation Plan

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, emergency leave, holidays, and other considerations as necessary. Dividing the full cost by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate, to calculate a fee’s cost based on the personnel and the amount of their time that is involved in providing each service.

Summary Steps of the Study

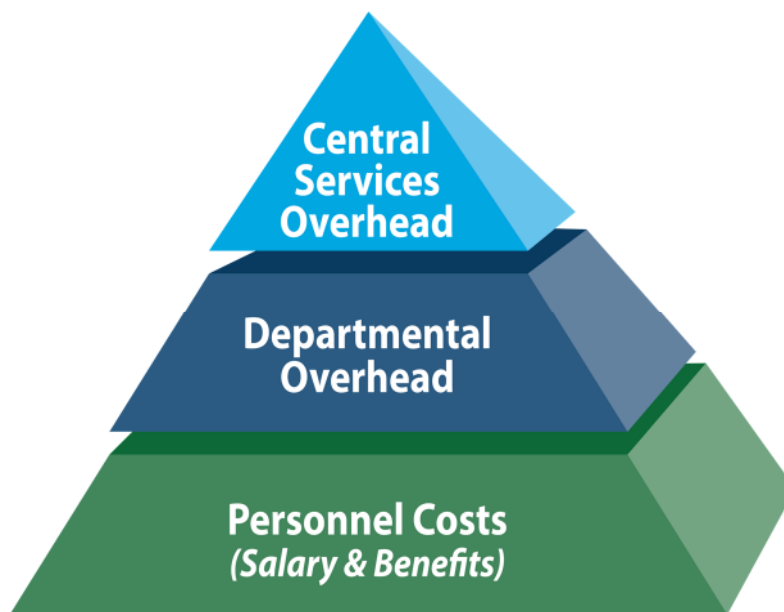
The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:



Allowable Costs

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service (**Appendix B**). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City’s central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, detailed in the City’s Cost Allocation Plan, represent services provided by those Central Services Departments whose primary function is to support other City departments.



Methodology

The two methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Programmatic Approach: In some instances, the underlying data is not available or varies widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence fee levels more than other types of services. Willdan employed a different methodology where appropriate to fit the programs' needs and goals. Typical programmatic approach cases are facility use fees, penalties, and instances where a program cost is divided over the user base to obtain a per applicant cost for shared cost services.

Quality Control/Quality Assurance

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Normalcy/expectation ranges
- Internal and external reviews
- Cross-checking

Reasons for cost increases/decreases over current fees

Within the fee tables in **Appendix C** the differences are identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
- Staffing levels and the positions that complete fee and service activity may vary from when the previous costs were calculated

-
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
 - Costs that this study has identified as part of the full cost of services may not have been accounted for in a previous study
 - Departmental overhead and administration costs
 - Vehicle and Facility Maintenance support costs
 - Indirect overhead from the Cost Allocation Plan
 - Changes in processes and procedures within a department, or the City as a whole

City Staff Contributions

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

Dinuba User Fees

Cost Recovery

The cost recovery models, by department/division fee type, are presented in detail in **Appendix C**. Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were predominately determined by Willdan and City Staff through a time and materials survey conducted for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time and materials survey used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

A primary goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility to determine the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Dinuba, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

Subsidization

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) who receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, many services fall into the range between these two extremes.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City.

It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool, since it can be used to reduce fees to encourage certain activities (such as compliance inspections to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can

be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without burdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, such as the General Fund. Therefore, the general taxpayer will potentially help to fund private benefits, and/or other City services will not receive funds that are otherwise directed to cover subsidies.

Impact on Demand (Elasticity)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The Cost of Service Study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

Summary

If the City's principal goal of this study were to maximize revenues from user fees, Willdan would recommend setting user fees at 100% of the full cost identified in this study. However, we understand that revenue enhancement is not the only goal of a cost of service study, and sometimes full-cost recovery is not needed, desired, or appropriate. Other City and departmental goals, City Council priorities, policy initiatives, past experience, implementation issues, and other internal and external factors may influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and creation of a consistent and comprehensive fee schedule was the primary objective of this study. City staff has reviewed the full costs and identified the "recommended fee levels" for consideration by City Council. The attached appendices exhibit these unit fees individually.

The fee changes suggested in the below sections also require some context based on the City's recent history in fee setting. Engineering, Planning, and Building fees were last changed July 1st, 2016, and to the best of Willdan's knowledge it has been longer for other fee groups. Accounting for consumer price index adjustments to fees alone would be around a 17% increase, but that increase would be larger if the adjustment was based on wage and benefit inflation over the years that are the key drivers for the cost of services.

The preceding sections provide background for each department or division and the results of this study's analysis of their fees. For the full list of each fee's analysis, refer to **Appendix C** of this report.

Engineering and Planning

The Engineering division ensure private development meets all city conditions and standards with regard to development. The division also implements the city Community Investment Program, constructing new infrastructure and maintaining and repairing existing infrastructure, to enhance the safety and security of the community (Capital Improvement Program/Design Bid/Construction Management/ROW Acquisition/Public Improvement Plan Review/Traffic Engineering/Master Utility Plans/Final Maps).

The Planning Division is responsible for maintaining the City's General Plan, Zoning Ordinance and Specific Plans. The Planning Division provides environmental and planning support to other departments within the City. The Planning Division also prepares studies and reports such as demographics, land absorption trends, and development entitlement activity on a regular basis. Other responsibilities include current planning related to site plans, conditional use permits, zoning enforcement, environmental review & general plan implementation.

Analysis

Willdan individually reviewed the services and programs associated with the Engineering and Planning Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Engineering and Planning Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that current fee levels are subsidizing the cost for most services. The suggested fees in **Appendix C** were set to limit any fee increase to 50% or the full cost (whichever is less) based on the full cost calculation. The 50% restriction on fee increase applies to the City's cost of providing service through staff efforts, as third party cost involved are paid by the applicant. As a result, there would be:

- an increase to 35 fees;
- 3 fees would decrease, and;
- 5 fees would remain as currently set.

Building

The Building Division. Building inspectors and plans examiners provide for community minimum standards to safeguard health, property, and the public welfare. This is accomplished by regulating and controlling the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within the city (Permit Issuance/Inspections/Plan Check/Substandard Housing). The division functions in adherence to state and federal building standards such as the California Building Code, Green Code, and MWELO.

Analysis

Willdan individually reviewed the services and programs associated with the Building Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building services relied primarily upon a standard unit cost build-up approach (except for fees related to the Building Permit program), whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. The analysis found that services are currently set below the full cost of providing them. The building permit fees were evaluated through a program cost analysis where the average cost of providing service was evaluated against the revenue received for services from FY 18/19 through FY 23/24 estimates. The resulting average cost recovery was determined to be around 58%. The suggested fees for all Building fees in [Appendix C](#) were set to limit any fee increase to 50% or the full cost (whichever is less) based on the full cost calculation. As a result, there would be:

- an increase to 152 fees;
- 5 fees would decrease;
- The general plan maintenance fee would change to % based from per square foot, and;
 - This fee recovers a portion of the cost of updating the City's General Plan on each Building Permit fee issued. The full cost was determined by dividing the annualized cost of the update in today's dollars by the average Building Permit revenue to determine a percentage based fee at 50% cost recovery. The cost recovery suggested is 50% as development is not the sole driver for the need to update the General Plan, but is the dominant factor for changes between updates.
- 7 fees would remain as currently set.

Community Services

The City of Dinuba Parks & Community Services Department works to provide exceptional service, innovative programs and diverse experiences in vibrant, sustainable spaces. They aim improve the quality of life for the citizens of Dinuba by providing exceptional parks, places, programs and services, while preserving and protecting the City's natural resources.

Analysis

Willdan individually reviewed the services and programs associated with the Community Services Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of most Community Services programs encompassed facility rentals and other recreation services. The fee for use of government owned facilities and property can be set discretionally by the City per Proposition 26 because there is market availability for facility use to the public other than those the City provides. The cost of acquisition, maintenance, repair, and upgrade to the City and subsequently the community is offset by rental or use fee revenue. As such these fees should be set using the knowledge of activity use for the facilities, policy desires of the City, and market factors when desirable. It is generally accepted that many Recreation programs provide a measure of public benefit to the residents and City as a whole. In addition, cities generally want to ensure that their programs and services remain affordable to the community at large, and that the programs remain competitive with surrounding jurisdictions and private businesses. Therefore, full cost recovery is typically not the primary goal of fee setting. A cost recovery analysis was performed on the operational cost of the divisions involved with the services and found that current revenues are resulting in 28% cost recovery. Staff has suggested reasonable fee adjustments to the fee schedule, and they are detailed in [Appendix C](#). As a result, there would be:

- An increase for the 3 team packages for batting cage fees;
- 8 new fees related to soccer, football, Basketball, and volleyball packages would be added, and;
- 85 fees would remain as currently set as detailed in [Appendix C](#).

Public Works

The Dinuba Public Works department maintains streets, storm drains, streetlights, traffic signals, sidewalks, water treatment/distribution, recycling and Capital Improvement projects.

Analysis

Willdan individually reviewed the services and programs associated with the Public Works Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Public Works Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that current fee levels are subsidizing the cost for services. The suggested fees in [Appendix C](#) were set to limit any fee increase to 50% or the full cost (whichever is less) based on the full cost calculation. As a result, there would be:

- an increase to 24 fees;
- 4 new fees would be added, and;
- 3 fees would remain as currently set.

Police

To provide executive support for the overall leadership of the Police Department. This division is responsible for directing all police personnel and assuring that the Goals for Police Services set by the City Council are achieved and that the performance levels of staff are consistent with the expectations of the organizational mission statement.

Analysis

Willdan individually reviewed the services and programs associated with the Police Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services included in Police are a mixture of citations and user fees. The fines are set to deter the listed activities, and the analysis of the user fee relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. It is recommended that the City set Police fees at or near 100% cost recovery for most fees as detailed in [Appendix C](#):

- an increase to 4 fees;
- 2 new fees would be added, and;
- 36 fees would remain as currently set as detail in [Appendix C](#).

Fire

The Fire Department provides fire prevention and suppression, rescue, hazardous material incidents, emergency medical treatment and transport services to the community. The department also provides emergency medical treatment and transport to residents in parts of the unincorporated areas in Northern Tulare County.

Analysis

Willdan individually reviewed the services associated with the Fire Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of the Fire services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that the majority of services are being subsidized. It is recommended that the City set Fire fees at the suggested fee levels detailed in **Appendix C**. As a result:

- an increase to 15 fees;
- 10 fees would decrease;
- 1 new fee would be added;
- 1 fee would go to a flat fee from a no charge fee, and;
- 14 fees would remain as currently set.

In addition to the above referenced fees listed under Fire, the Ambulance Services fees are also provided by this department. A program cost analysis was performed for Ambulance Services to determine what cost recovery is for transport services based on ambulance levels, call utilization, involved expenses, and incorporating collection and non-transport considerations. The analysis found that the current EMS fee result in 49% cost recovery per transport. As a result, staff is recommending a 67% fee increase as detailed in **Appendix C**, which would bring cost recovery for services up to around 81%. As a result:

- an increase for 13 fees;
- 2 fees would decrease;
- 13 new fees will be added, and;
- 5 fees would remain as currently set as detailed in **Appendix C**.

Appendix A – Total Allowable Cost to be Recovered

Below are the total allowable costs that may be recovered through User Fees; however, only a percentage of the total cost is realized as staff doesn't just work on services related to User Fees, but also work on an array of other City functions during the operational hours of the City. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, and any other costs that is charged directly to the service requestor.

City of Dinuba - User Fee Study

Overhead Rate Calculations

Department	Salaries & Benefits	Maintenance & Operations, and Admin Overhead	Direct Overhead %	Indirect Allocation	Indirect Allocation %
Community Development	431,882	131,890	31%	34,074	6%
Finance - Administration	845,983	23,000	3%	25,124	3%
Parks & Community Services	1,602,373	545,940	34%	118,061	5%
Police	5,859,511	464,788	8%	229,459	4%
Fire	2,356,948	117,336	5%	111,549	5%
Water	904,203	461,914	51%	377,960	28%
Sewer	690,184	421,651	61%	365,268	33%
Disposal	376,068	175,912	47%	132,190	24%
Ambulance	2,111,135	311,297	15%	433,795	18%
Facilities	152,882	128,131	84%	10,355	4%

Appendix B – Fully Burdened Hourly Rates

Below are fully burdened hourly rates of staff positions that provide for the services detailed in **Appendix C**. The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For positions in central service departments, such as the City Clerk and Finance, what is shown is the salary and benefit rate only, as the overhead of central service departments is recovered through the cost allocation plan. When a central service department position works on a fee or project in the purview of an operating department, the overhead rates of the operating department (shown in **Appendix A**) will be applied to that central service positions’ salary and benefit rate for full cost recovery. For any user fee service request that is outside the scope of the fees detailed in **Appendix C**, or for services for which there is no fee currently set, the City can charge up to the full cost of the FBHR for personnel involved.

City of Dinuba - Development Services User Fee Study Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
Community Development	CD - Accounting Tech	\$72.86
Community Development	CD - Associate Engineer	\$126.78
Community Development	CD - Billing Clerk	\$61.53
Community Development	CD - Bldg. Inspector/Code Enforcement Officer	\$84.63
Community Development	CD - Bldg. Official/Sr. Bldg. Inspector	\$121.85
Community Development	CD - Building Official	\$131.95
Community Development	CD - Business Manager	\$126.78
Community Development	CD - City Engineer	\$237.37
Community Development	CD - Code Enforcement Officer	\$84.63
Community Development	CD - Department Director	\$170.93
Community Development	CD - Fiscal Analyst II	\$103.92
Community Development	CD - Permit Technician	\$72.86
Community Development	CD - Planner I	\$89.51
Community Development	CD - Planner II	\$98.87
Community Development	CD - Planning Technician	\$72.86
Community Development	CD - Public Improvement Inspector	\$94.40
Finance - Administration	Fin - Accounting Technician I	\$47.35
Finance - Administration	Fin - Billing Clerk	\$40.55
Fire	Fire - Administrative Assistant II	\$72.44
Fire	Fire - Engineer Paramedic	\$130.96
Fire	Fire - Fire Battalion Chief	\$140.82
Fire	Fire - Fire Captain	\$131.95

City of Dinuba - Development Services User Fee Study

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
Fire	Fire - Firefighter EMTB	\$81.67
Fire	Fire - Firefighter Paramedic	\$94.52
Fire	Fire - Fire Inspector	\$61.27
Parks & Community Services	Parks - Administrative Assistant I	\$73.29
Parks & Community Services	Parks - Administrative Technician	\$75.71
Parks & Community Services	Parks - Grounds Maintenance Worker I	\$56.35
Parks & Community Services	Parks - Grounds Maintenance WorkerII	\$82.28
Parks & Community Services	Parks - Parks Supervisor	\$102.83
Parks & Community Services	Parks - PT Assistant Recreation Leader	\$21.64
Parks & Community Services	Parks - PT Grounds Maintenance WorkerI	\$30.27
Parks & Community Services	Parks - PT Recreation Leader	\$27.58
Parks & Community Services	Parks - Senior Center Supervisor	\$93.39
Parks & Community Services	Parks - Sports Coordinator	\$72.60
Parks & Community Services	Parks - Sports Plex Coordinator	\$68.85
Parks & Community Services	Parks - Temp Clerial Asst I	\$21.64
Parks & Community Services	Parks - Temp Sports Plex Assistant	\$21.64
Police	Police - Administrative Assistant I	\$71.57
Police	Police - Community Service Officer	\$60.01
Police	Police - Evidence Technician	\$57.97
Police	Police - Police Officer	\$120.84
Police	Police - Police Officer - Events Patrol	\$89.66
Police	Police - Police Sergent - Events	\$109.32
Police	Police - PT Animal Control Officer	\$21.01
Police	Police - RecordsTech. Customer Service Rep.	\$64.53
Police	Police - Sergeant	\$144.54
Facilities	Fund 216 Facilities - Maintenance Worker 1	\$109.18
Facilities	Fund 216 Facilities - PT Custodian II	\$40.84
Water	Fund 230 Water - Accounting Technician I	\$91.76
Water	Fund 230 Water - Administrative Assistant I	\$91.17
Water	Fund 230 Water - Billing Clerk	\$76.31
Water	Fund 230 Water - Fiscal Analyst II	\$158.43
Water	Fund 230 Water - Planning Technician	\$114.03
Water	Fund 230 Water - Public Works Supervisor	\$156.84
Water	Fund 230 Water - Utility Worker I	\$104.42
Water	Fund 230 Water - Utility Worker II	\$116.00
Water	Fund 230 Water - Water Systems Specialist III	\$124.49

City of Dinuba - Development Services User Fee Study

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
Position Rates		
Sewer	Fund 231 Sewer - Accounting Technician I	\$101.81
Sewer	Fund 231 Sewer - Billing Clerk	\$84.67
Sewer	Fund 231 Sewer - Fiscal Analyst II	\$175.79
Sewer	Fund 231 Sewer - Planning Technician	\$126.52
Sewer	Fund 231 Sewer - Public Works Supervisor	\$174.02
Disposal	Fund 232 Disposal - Administrative Assistant I	\$85.99
Disposal	Fund 232 Disposal - Billing Clerk	\$71.97
Disposal	Fund 232 Disposal - Fiscal Analyst II	\$149.43
Public Safety Sales Tax	Fund 301 PS - Dispatcher	\$74.79
Public Safety Sales Tax	Fund 301 PS - Firefighter EMTB	\$110.45
Public Safety Sales Tax	Fund 301 PS - Firefighter Paramedic	\$102.27
Ambulance	Fund 320 Ambulance - Administrative Assistant II	\$89.34
Ambulance	Fund 320 Ambulance - Billing Clerk	\$74.07
Ambulance	Fund 320 Ambulance - Engineer Paramedic	\$157.52
Ambulance	Fund 320 Ambulance - Fire Battalion Chief	\$173.66
Ambulance	Fund 320 Ambulance - Fire Captain	\$162.72
Ambulance	Fund 320 Ambulance - Firefighter EMTB	\$92.70
Ambulance	Fund 320 Ambulance - Firefighter Paramedic	\$103.40
Ambulance	Fund 320 Ambulance - Paramedic Trainee	\$63.76
Ambulance	Fund 320 Ambulance - Senior Accounting Technician	\$84.69
Ambulance	Fund 320 Ambulance - Single Role Paramedic	\$84.44

Appendix C – Cost Recovery Analysis

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees, services, and penalties in which the full cost, existing fee and suggested fee is listed as “NA”, the amount or percentage was not calculable based on cost data or variable fee structure. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one-to-one basis, a full cost was not calculated (for penalties, fines, market-based fees, or items not included in the study), or when there is not a current fee amount to compare against.

All services and fees analyzed as part of this study fall under one or multiple categories one through five of the exemptions defined in Proposition 26. As such a cost analysis was performed to calculate the estimated reasonable full cost of each service, and suggested fees are recommended at or below those amounts. Estimated reasonable full costs were calculated based on City expenditures and time estimates.

To provide a thorough list of all fees and services, the schedules also includes items that were not part of the scope of this study. Examples of such items are utility rates, taxes, in-lieu fees, and developer impact fees.

ENGINEERING & PLANNING

#	Description	Current Fee/Charge	Unit	Notes
1	Addendum Plan Check	\$156.00		Checking plan addendum to assure compliance to code
2	Address Change Review	\$111.00		Reviewing request for a change of address
3	Annexation Processing	\$5,192.00	And/or Actual Cost	Review requests to annex property and determine its impact
4	Building Relocation Permit	\$699.00		Review proposed relocation of a building to assure code comp.
5	Categorical Exemption	\$198.00	Plus County	Rev circumstances, declare project exempt from CEQA
6	Code Enforcement (Abatement Activities)	actual cost of staff time		Inspect property for code violations (Abatement Activities)
7	Code Enforcement Fines	pursuant to municipal code		Fines imposed as a result of a code violation
8	Community Facilities District (CFD) Formation Fee	\$2,362.00		Review application for formation of Community Facilities District
9	Conditional Use Permit	\$1,301.00		Review request for a CUP within terms of the Zoning Code
10	Conditional Use Permit (CUP) Amendment			
	- Minor Amendment	\$658.00		Review request for a CUP within terms of the Zoning Code (Minor Amendment)
	- Major Amendment	\$968.00		Review request for a CUP within terms of the Zoning Code (Major Amendment)
11	Elevator Permit	\$766.00		Permit for the installation of an elevator
12	Encroachment Permit (Single Family Dwelling)	\$123.00		Review proposed encroachment of public rights-of-way
13	Encroachment Permit (All others)	\$158.00	+ 4% of cost of improvements	Review proposed encroachment of public rights-of-way
14	Environmental Impact Report	Consultant & County Fees + 15.4% Admin. Fee	Plus Outsourcing Fees	Preparation & Processing of EIR
15	Excavated Prime Dirt Sales	\$1.00	cu yd	Sale of City owned dirt
16	FEMA Flood Zone Certification	\$67.00		FEMA Flood Zone Certification
17	Final Parcel Map Check	\$1,455.00	Plus Actual Cost	Final parcel map to determine compliance
18	Final Subdivision Map Check	\$1,048.00	Plus \$36/lot & Actual Cost	Review final subdivision map to determine extent of compliance
19	General Plan Amendment (Revision)	\$2,712.00		Review developer initiated amendments to the General Plan
20	General Plan Maint.	\$0.04	per square foot	Updating and maintaining the City's General Plan
21	Home Occupation Permit Review	\$213.00		Review request for home occupational permit
22	Landscape Inspection	\$208.00		Inspect new landscaping to assure compliance to plans
23	Landscape Plan Check	\$239.00		Review landscape plan to assure compliance with code req.
24	Lot Line Adjustment Review	\$413.00	Plus Actual Cost	Review proposed change to property boundary & issue certificate

Full Cost	Subsidy %	Suggested Fee	Notes	Fee Δ
\$244.07	4%	\$234.00		\$78
\$209.46	21%	\$166.00		\$55
\$5,578.82	0%	\$5,578.00	Plus Outsourcing fees	\$386
\$728.57	0%	\$728.00		\$29
\$297.62	0%	\$297.00	Plus County fees	\$99
NA	NA	actual cost of staff time		\$0
NA	NA	pursuant to municipal code		\$0
\$3,025.19	0%	\$3,025.00	Plus Outsourcing fees	\$1
\$2,514.74	22%	\$1,951.00		\$650
\$870.91	0%	\$870.00		\$212
\$1,476.53	2%	\$1,452.00		\$484
\$1,125.64	0%	\$1,125.00		\$359
\$267.38	31%	\$184.00		\$61
\$534.77	56%	\$237.00	+ 4% of cost of improvements	\$79
\$3,300.64	0%	\$3,300.00	Plus County Fees and Outsourcing Fees	NA
NA	NA	Market Rate		NA
\$87.43	0%	\$87.00		\$20
\$1,665.96	0%	\$1,665.00	Plus Outsourcing fees	\$210
\$2,358.10	33%	\$1,572.00	Plus Outsourcing fees	\$524
\$2,722.83	0%	\$2,722.00		\$10
12%	50%	6%	Will be applied to all Building Permit types	6%
\$208.41	0%	\$208.00		-\$5
\$993.14	25%	\$740.00		\$532
\$868.55	25%	\$650.00		\$411
\$613.46	0%	\$613.00	Plus Outsourcing fees	\$200

ENGINEERING & PLANNING

#	Description	Current Fee/Charge	Unit	Notes
25	Mitigated Negative Declaration			
	- Simple	\$768.00	Plus County Fees and Outsourcing Fees	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)
	- Complex	Actual Cost + 15.4% Admin Fee		Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)
26	Mitigation Monitoring	Actual Cost		Review and implement a mitigation monitoring plan
27	Negative Declaration	\$768.00	Plus County Fees	Review circumstances, filing report declaring no adverse impact
28	Plan Revision Checking	\$104.00		Checking building construction plan revisions
29	Plot Plan Copy Request	\$5.00		
30	Precise Plan Review	\$2,765.00		Review application for the construction. or location of a building on a parcel of land
31	Processing of Appeal	\$1,056.00		Reviewing appeal of a Planning staff decision
32	Professional/Technical Outsourcing Fees	Actual Cost		Outsource applicable professional/technical services
33	Public Improvement Inspection	4 % of estimate		Inspect public improvements to assure compliance with code
34	Public Improvement Plan Check	3 % of estimate and/or actual costs		Review public improvement plan to assure compliance with code
35	Rezone	\$1,536.0		Review requests for re-zoning of a specific parcel of property
36	Site Plan Review (Minor)	\$658.00		Review site plan to assure compliance with code requirements
37	Site Plan Review (Major)	\$1,249.00		Review site plan to assure compliance with code requirements
38	Temporary Use Permit	\$200.00		Review request for a temporary use permit
39	Tentative Parcel Map Review	\$2,838.00	Plus Actual Cost	Review to identify special conditions and compliance with code
40	Tentative Subdivision Map Review	\$1,716.00	Plus \$37/lot and/or actual costs	Review to identify special conditions and compliance with code
41	Time Extension/ Notification	\$720.00		Review expiring maps, determine if time ext. should be permitted
42	Variance Review	\$781.00		Review plans for variances from the standards of Zoning Code
43	Vintage Car Permit	\$47.00		Review application for permit
44	Williamson Act Contract Notice of Non-Renewal	actual cost		Administrative action to process a Notice of Non-Renewal
45	Williamson Act Contract Cancellation	actual cost		Process a Williamson Act cancellation
46	Zoning Letter	\$107.00		Research and prepare letter regarding zoning designation
47	Zoning Text Amendment Review	\$1,790.00		Rev and process request for zoning ordinance amendment

Full Cost	Subsidy %	Suggested Fee	Notes	Fee Δ
\$1,248.26	8%	\$1,152.00	Plus County Fees and Outsourcing Fees	\$384
\$2,064.99	0%	\$2,064.00	Plus County Fees and Outsourcing Fees	NA
\$173.04	0%	\$173.00	Plus Outsourcing fees	NA
\$401.30	0%	\$401.00	Plus County fees	-\$367
\$560.63	72%	\$156.00		\$52
\$36.43	4%	\$35.00		\$30
\$3,777.29	0%	\$3,777.00		\$1,012
\$1,248.26	0%	\$1,248.00		\$192
NA	NA	Actual Cost		\$0
NA	NA	4 % of cost of improvements		\$0
NA	NA	3 % of cost of improvements		\$0
\$2,168.67	0%	\$2,168.00		\$632
\$1,608.04	39%	\$987.00		\$329
\$2,957.71	37%	\$1,873.00		\$624
\$381.45	21%	\$300.00		\$100
\$3,137.66	0%	\$3,137.00	Plus Outsourcing fees	\$299
\$5,837.01	56%	\$2,574.00	Plus Outsourcing fees	\$858
\$948.09	0%	\$948.00		\$228
\$1,780.92	34%	\$1,171.00		\$390
\$36.43	1%	\$36.00		-\$11
\$1,903.39	0%	\$1,903.00	Plus Outsourcing fees and/or County fees	NA
\$3,114.63	0%	\$3,114.00	Plus Outsourcing fees and/or County fees	NA
\$270.94	41%	\$160.00		\$53
\$2,429.27	0%	\$2,429.00		\$639

BUILDING

#	Description	Current Fee/Charge	Unit
1	NEW COMMERCIAL *		
2	Without Interior Improvements *		
3	0 to 5,000 sq. ft.	\$0.61	per sq. ft
4	5,001 to 10,000 sq. ft.	\$0.45	per sq. ft
5	10,001 to 50,000 sq. ft.	\$0.31	per sq. ft
6	50,001 to 100,000 sq. ft.	\$0.21	per sq. ft
7	Over 100,000 sq. ft.	\$0.15	per sq. ft
8	<i>The fees listed above are cumulative</i>		
9	With Interior Improvements *		
10	0 to 5,000 sq. ft.	\$1.00	per sq. ft
11	5,001 to 10,000 sq. ft.	\$0.73	per sq. ft
12	10,001 to 50,000 sq. ft.	\$0.45	per sq. ft
13	50,001 to 100,000 sq. ft.	\$0.33	per sq. ft
14	Over 100,000 sq. ft.	\$0.29	per sq. ft
15	<i>The fees listed above are cumulative</i>		
16	TENANT IMPROVEMENTS / RETAIL *		
17	0 to 5,000 sq. ft.	\$0.43	per sq. ft
18	5,001 to 10,000 sq. ft.	\$0.25	per sq. ft
19	10,001 to 50,000 sq. ft.	\$0.15	per sq. ft
20	50,001 to 100,000 sq. ft.	\$0.14	per sq. ft
21	Over 100,000 sq. ft.	\$0.10	per sq. ft
22	<i>The fees listed above are cumulative</i>		
23	MISCELLANEOUS COMMERCIAL/INDUSTRIAL STRUCTURES		
24	Minimum fees required	\$216.00	
25	Misc. Commercial / Industrial Structures	\$1.28	per sq. ft
26	NEW RESIDENTIAL *		
27	Model Home Plan Check 0 to 1,750 sq. ft.	\$0.49	per sq. ft
28	Model Home Plan Check 1,751 sq. ft. and over	\$0.39	per sq. ft
29	Production Home Inspection Only	\$0.95	per sq. ft
30	Plot Plan Check	\$78.00	
31	<i>The fees listed above are cumulative</i>		
32	* The rates listed above include plumbing, mechanical and electrical fees.		
33	Single Family Dwelling Plan & Inspection 0 to 1,750 sq. ft.	\$1.12	per sq. ft

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1.05	13%	\$0.92	\$0.31
\$0.77	13%	\$0.68	\$0.23
\$0.53	13%	\$0.47	\$0.16
\$0.36	13%	\$0.32	\$0.11
\$0.26	13%	\$0.23	\$0.08
\$1.72	13%	\$1.50	\$0.50
\$1.25	13%	\$1.10	\$0.37
\$0.77	13%	\$0.68	\$0.23
\$0.57	13%	\$0.50	\$0.17
\$0.50	13%	\$0.44	\$0.15
\$0.74	13%	\$0.65	\$0.22
\$0.43	13%	\$0.38	\$0.13
\$0.26	13%	\$0.23	\$0.08
\$0.24	13%	\$0.21	\$0.07
\$0.17	13%	\$0.15	\$0.05
\$270.64	0%	\$270.00	\$54
\$2.20	13%	\$1.92	\$0.64
\$0.84	13%	\$0.74	\$0.25
\$0.67	13%	\$0.59	\$0.20
\$1.63	13%	\$1.43	\$0.48
\$84.19	0%	\$84.00	\$6
\$1.92	13%	\$1.68	\$0.56

BUILDING

#	Description	Current Fee/Charge	Unit
34	Single Family Dwelling Plan/Inspection 1,751 sq. ft. and over	\$1.03	per sq. ft
35	<i>The fees listed above are cumulative</i>		
36	Single Family Dwelling Custom Plan Check & Inspection	\$1.29	per sq. ft
37	APARTMENTS / CONDOS *		
38	Duplex / Triplex / Fourplex	\$0.85	per sq. ft
39	Apartments / Mobile Hm		
40	0 to 5,000 sq. ft.	\$1.16	per sq. ft
41	5,001 sq. ft. and over	\$0.92	per sq. ft
42	RESIDENTIAL REMODEL & ADDITIONS *		
43	Remodel Minor	\$243.00	
44	Remodel Major	\$351.00	
45	Addition	\$1.66	per sq. ft
46	Garage Conversion	\$455.00	
47	ACCESSORY STRUCTURE *		
48	Detached Garage or Detached Building or Storage (over 120 sqft)	\$1.04	per sq. ft
49	Carport, Patio, Deck - 0 to 200 sq. ft.		
50	Aluminum / Manufactured / Wood with no foundation	\$1.04	per sq. ft
51	Aluminum / Manufactured / Wood w/ existing foundation	\$0.82	per sq. ft
52	Carport, Patio, Deck - 201 sq. ft. and over		
53	Aluminum / Manufactured / Wood with no foundation	\$0.69	per sq. ft
54	Aluminum / Manufactured / Wood w/ existing foundation	\$0.55	per sq. ft
55	Awning	\$177.00	
56	SWIMMING POOLS & SPAS		
57	Swimming Pool	\$409.00	
58	Swimming Pool with Heater	\$446.00	
59	Spa	\$337.00	
60	Pool Abandonment	\$104.00	
61	* The rates listed above include plumbing, mechanical and electrical fees.		
62	RE-ROOFING		
63	Residential		
64	Simple roof overlay	\$119.00	

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1.77	13%	\$1.55	\$0.52
\$2.22	13%	\$1.94	\$0.65
\$1.46	13%	\$1.28	\$0.43
\$1.99	13%	\$1.74	\$0.58
\$1.58	13%	\$1.38	\$0.46
\$658.49	45%	\$364.00	\$121
\$785.43	33%	\$526.00	\$175
\$752.45	100%	\$2.00	\$0
\$1,462.46	53%	\$682.00	\$227
\$1.79	13%	\$1.56	\$0.52
\$1.79	13%	\$1.56	\$0.52
\$1.41	13%	\$1.23	\$0.41
\$1.19	13%	\$1.04	\$0.35
\$0.94	13%	\$0.83	\$0.28
\$287.43	8%	\$265.00	\$88
\$592.08	0%	\$592.00	\$183
\$634.39	0%	\$634.00	\$188
\$465.13	0%	\$465.00	\$128
\$205.25	24%	\$156.00	\$52
\$274.66	35%	\$178.00	\$59

BUILDING

#	Description	Current Fee/Charge	Unit
65	Re-roof with existing sheathing	\$156.00	
66	Re-roof with new sheathing	\$191.00	
67	Structural with calculations	\$409.00	
68	Commercial		
69	Simple roof overlay up to 7,500 sq. ft.	\$299.00	
70	Simple roof overlay 7,501 to 15,000 sq. ft.	\$445.00	
71	Simple roof overlay 15,001 to 150,000 sq. ft.	\$590.00	
72	Re-roof with NEW sheathing up to 15,000 sq. ft.	\$445.00	
73	Re-roof with sheathing 15,001 to 150,000 sq. ft.	\$590.00	
74	Structural with calculations up to 15,000 sq. ft.	\$591.00	
75	Structural with calculations 15,001 to 150,000 sq. ft.	\$735.00	
76	ELECTRICAL		
77	Electrical		
78	Temporary Power Service	\$72.00	
79	Temporary Distribution System or Temporary Lighting	\$177.00	
80	Christmas Tree Sales Lots	\$177.00	
81	Circus and Carnivals	\$145.00	
82	Receptacle, Switch, and Light Outlets		
83	Residential first 20 fixtures	\$47.00	
84	Residential over 20 fixtures - ea add'l. fixture	\$1.72	ea
85	Commercial first 20 fixtures	\$156.00	
86	Commercial over 20 fixtures -ea add'l. fixture	\$6.22	ea
87	Pole or platform-mounted lighting fixtures	\$53.00	ea
88	Theatrical-type lighting fixtures or assemblies	\$54.00	ea
89	Electrical Equipment		
90	Residential Appliances -	\$72.00	ea
91	Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; water heaters; clothes dryers, or other motor-operated appliances. For other types; see Power Apparatus. electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines;		
92	Busways		
93	100 feet or fraction thereof	\$208.00	
94	Electrical Panel		
95	20-200 AMPS Panel	\$134.00	

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$316.98	26%	\$234.00	\$78
\$359.29	20%	\$286.00	\$95
\$476.90	0%	\$476.00	\$67
\$486.23	8%	\$448.00	\$149
\$688.48	3%	\$667.00	\$222
\$857.73	0%	\$857.00	\$267
\$730.79	9%	\$667.00	\$222
\$900.05	2%	\$885.00	\$295
\$688.48	0%	\$688.00	\$97
\$857.73	0%	\$857.00	\$122
\$154.04	30%	\$108.00	\$36
\$172.26	0%	\$172.00	-\$5
\$172.26	0%	\$172.00	-\$5
\$289.87	25%	\$217.00	\$72
\$322.86	78%	\$70.00	\$23
\$20.37	90%	\$2.00	\$0
\$365.17	36%	\$234.00	\$78
\$449.80	98%	\$9.00	\$3
\$238.23	67%	\$79.00	\$26
\$238.23	66%	\$81.00	\$27
\$172.26	37%	\$108.00	\$36
\$205.25	0%	\$205.00	-\$3
\$271.22	26%	\$201.00	\$67

BUILDING

#	Description	Current Fee/Charge	Unit
96	200+ Amps Panel	\$171.00	
97	Electrical Services		
98	600 volts or less and not over 200 amperes	\$119.00	
99	600 volts or less and over 200 to 1,000 amperes	\$156.00	
100	Over 600 volts or over 1,000 amperes	\$191.00	
101	Miscellaneous Electrical		
102	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	\$160.00	
103	Electrical Rewire (Residential)	\$347.00	
104	MECHANICAL		
105	Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU's	\$243.00	
106	Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU's	\$243.00	
107	Relocation of Wall Heater (recessed or floor-mounted)	\$156.00	
108	Furnace (Closet/Basement)	\$275.00	
109	New Wall Heater	\$118.00	
110	Appliance and Vents		
111	Relocation or Replacement of gas appliance	\$47.00	
112	Relocation or Rplcmt of an appliance vent	\$47.00	
113	Type I Hood	\$311.00	
114	Type II Hood	\$239.00	
115	Hoods - Commercial (incld ANSUL System)	\$223.00	
116	Metal Chimney Flue	\$206.00	
117	Vent Fan (Laundry & Bathroom)	\$134.00	
118	Misc. Appliance	\$171.00	
119	Boilers, Compressors and Absorption Systems		
120	Relocation of each boiler or compressor to and including 1 - 15 horsepower (52.7kW)	\$197.00	
121	Relocation of each absorption system to and including 500,000 BTU's	\$197.00	

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$313.53	18%	\$256.00	\$85
\$238.23	25%	\$178.00	\$59
\$280.55	17%	\$234.00	\$78
\$322.86	11%	\$286.00	\$95
\$256.89	7%	\$240.00	\$80
\$482.79	0%	\$482.00	\$135
\$341.07	0%	\$341.00	\$98
\$341.07	0%	\$341.00	\$98
\$280.55	17%	\$234.00	\$78
\$280.55	0%	\$280.00	\$5
\$238.23	26%	\$177.00	\$59
\$172.26	59%	\$70.00	\$23
\$172.26	59%	\$70.00	\$23
\$374.06	0%	\$374.00	\$63
\$289.43	0%	\$289.00	\$50
\$331.75	0%	\$331.00	\$108
\$355.85	13%	\$309.00	\$103
\$238.23	16%	\$201.00	\$67
\$280.55	9%	\$256.00	\$85
\$238.23	0%	\$238.00	\$41
\$238.23	0%	\$238.00	\$41

BUILDING

#	Description	Current Fee/Charge	Unit
122	Air Handlers		
123	For each air-handling unit, including ducts attached thereof	\$156.00	
124	Evaporative Coolers		
125	Commercial Walk-in Freezer/ Refrigeration Unit Inspection	\$206.00	
126	Installation of Evaporator Cooler	\$119.00	
127	Separate mechanical exhaust systems, including ducts for hoods	\$119.00	
128	Incinerators		
129	Relocation of domestic type	\$119.00	
130	Relocation of a commercial or industrial-type incinerator	\$156.00	
131	HVAC		
132	New Ducting	\$238.00	
133	HVAC Dual-Pak W/ New Duct Work	\$311.00	
134	HVAC Dual-Pak Inspection	\$119.00	
135	HVAC Ducting Only Inspection	\$259.00	
136	PLUMBING		
137	Fixtures and Vents		
138	For each fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$67.00	
139	For repair or alteration of drainage or vent piping; each fixture	\$145.00	
140	Bathtub/ Sink Installation	\$98.00	
141	Residential Re-Plumbing Inspection	\$206.00	
142	Water Heaters and Special Appliances		
143	REPL of Water Heater or Special Appliances	\$119.00	
144	REPL of Water Heater w/ new gas piping	\$156.00	
145	Solar Water Heaters	\$238.00	
146	Gas Piping System		
147	First Five Outlets	\$61.00	
148	Over Five Outlets; each	\$47.00	each
149	Lawn Sprinklers		
150	For each lawn sprinkler system on any one meter	\$117.00	each

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$280.55	17%	\$234.00	\$78
\$355.85	13%	\$309.00	\$103
\$238.23	25%	\$178.00	\$59
\$238.23	25%	\$178.00	\$59
\$238.23	25%	\$178.00	\$59
\$280.55	17%	\$234.00	\$78
\$238.23	0%	\$238.00	\$0
\$322.86	0%	\$322.00	\$11
\$238.23	25%	\$178.00	\$59
\$280.55	0%	\$280.00	\$21
\$205.25	51%	\$100.00	\$33
\$162.93	1%	\$162.00	\$17
\$195.92	25%	\$147.00	\$49
\$398.16	22%	\$309.00	\$103
\$238.23	25%	\$178.00	\$59
\$280.55	17%	\$234.00	\$78
\$271.22	0%	\$271.00	\$33
\$238.23	62%	\$91.00	\$30
\$195.92	64%	\$70.00	\$23
\$238.23	27%	\$175.00	\$58

BUILDING

#	Description	Current Fee/Charge	Unit
151	Additional meters for new system listed above	\$27.00	each
152	Repair of existing system	\$27.00	each
153	Protection Devices		
154	Backflow Preventer or Vacuum Breakers ; one to five devices	\$24.00	each
155	Backflow Preventer or Vacuum Breakers over five devices; each	\$23.00	each
156	Atmospheric type vacuum breakers over 2in	\$46.00	each
157	Wells		
158	Installation of a New Well and Demolition of old Well	\$368.00	
159	Demolition of a Well	\$295.00	
160	Sewers, Disposal Systems and Interceptors		
161	New Septic Tank & Disposal System (included in fees is a plan check fee of \$92)	\$331.00	
162	REPL or Repair of building private sewer system	\$368.00	
163	Replacement or Repair of a industrial waste interceptor; such as carwash or service station / restaurants	\$368.00	
164	Repair of a kitchen-type interceptor	\$171.00	
165	Drainage piping, plumbing lines	\$171.00	
166	Lateral (Sewer & Water)	\$156.00	
167	Leach Line Installation	\$268.00	
168	OTHER FEES		
169	Re-Inspection fee	\$119.00	
170	Duplicate Inspection Card	\$15.00	
171	Special Inspections or Temporary Utilities	\$191.00	
172	Building Appeals Board Application	\$47.00	Plus Actual Cost
173	Investigation Fee or Red Tag Fee	100% of Bldg Permit Fee	
174	GRADING FEES		
175	Grading Plan Review Fees		
176	0 to 1,000 cubic yards	\$119.00	
177	1,001 to 10,000 cubic yards	\$171.00	
178	10,001 + cubic yards	Actual Cost	

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$238.23	83%	\$40.00	\$13
\$238.23	83%	\$40.00	\$13
\$238.23	85%	\$36.00	\$12
\$238.23	86%	\$34.00	\$11
\$238.23	71%	\$69.00	\$23
\$425.70	0%	\$425.00	\$57
\$322.86	0%	\$322.00	\$27
\$383.39	0%	\$383.00	\$52
\$407.49	0%	\$407.00	\$39
\$407.49	0%	\$407.00	\$39
\$238.23	0%	\$238.00	\$67
\$313.53	18%	\$256.00	\$85
\$280.55	17%	\$234.00	\$78
\$313.53	0%	\$313.00	\$45
\$220.02	19%	\$178.00	\$59
\$69.42	68%	\$22.00	\$7
\$238.67	0%	\$238.00	\$47
\$87.63	20%	\$70.00	\$23
NA	NA	100% of Bldg Permit Fee	\$0
\$184.59	4%	\$178.00	\$59
\$226.90	0%	\$226.00	\$55
NA	NA	Actual Cost	\$0

BUILDING

#	Description	Current Fee/Charge	Unit
179	Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.	Actual Cost	
180	Grading Inspection Fees		
181	0 to 1,000 cubic yards	\$104.00	
182	1,001 to 10,000 cubic yards	\$140.00	
183	10,001 + cubic yards	Actual Cost	
184	Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.	Actual Cost	
185	Change / Other Fees		
186	Additional plan review required by changes, additions or revisions to approved plans	At Cost	
187	* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.		
188	PROJECT / OTHER		
189	Brick & Stone Veneer Inspection	\$206.00	
190	Foundation	\$347.00	
191	Framing (minor)	\$171.00	
192	Mobile Home/ Mftrd. Home	\$303.00	
193	Monument Sign	\$171.00	
194	Parking Lot (over 20,000 sq ft)	\$600.00	
195	Parking Lot (up to 20,000 sq ft)	\$455.00	
196	Rafters (Repair/Replace)	\$171.00	
197	Sheetrock Replacement (SFD)	\$134.00	
198	Siding (SFD)	\$134.00	
199	Sign (Small)	\$134.00	
200	Solar Panels/ Photovoltaic System	\$249.00	
201	Stucco (Major)	\$206.00	
202	Stucco (Minor)	\$171.00	
203	Trellis	\$134.00	
204	Water/Gas Service Lateral Inspct	\$171.00	
205	Window (Repair/Replace)	\$156.00	
206	Misc Building Permit (Minor)	\$171.00	
207	Misc Building Permit (Major)	\$206.00	
208	Storage Racks	\$238.00	

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	Actual Cost	\$0
\$217.57	28%	\$156.00	\$52
\$391.84	46%	\$210.00	\$70
NA	NA	Actual Cost	\$0
NA	NA	Actual Cost	\$0
NA	NA	At Cost	\$0
\$355.85	13%	\$309.00	\$103
\$416.38	0%	\$416.00	\$69
\$331.75	23%	\$256.00	\$85
\$549.76	17%	\$454.00	\$151
\$302.20	15%	\$256.00	\$85
\$712.57	0%	\$712.00	\$112
\$510.33	0%	\$510.00	\$55
\$313.53	18%	\$256.00	\$85
\$271.22	26%	\$201.00	\$67
\$271.22	26%	\$201.00	\$67
\$241.67	17%	\$201.00	\$67
\$415.94	10%	\$373.00	\$124
\$359.29	14%	\$309.00	\$103
\$316.98	19%	\$256.00	\$85
\$362.29	45%	\$201.00	\$67
\$247.56	0%	\$247.00	\$76
\$298.76	22%	\$234.00	\$78
\$302.20	15%	\$256.00	\$85
\$344.52	10%	\$309.00	\$103
\$274.66	0%	\$274.00	\$36

BUILDING

#	Description	Current Fee/Charge	Unit
209	Mobile Home/ Engrng Foundation	\$238.00	
210	DEMOLITION		
211	Demolition (800 sq ft or less)	\$119.00	
212	Demolition (801 sq ft or more)	\$192.00	
213	MASONARY OR RETAINING WALLS		
214	Retaining Walls 0 to 50 lineal feet	\$228.00	
215	Retaining Walls over 5 lineal ft. ea additional 50ft	\$140.00	
216	SIGNS		
217	Reface or Repaint	\$139.00	
218	Non-illuminated monument / Pole / Wall	\$238.00	
219	Illuminated	\$275.00	
220	Each additional branch circuit	\$36.00	
221	Approved Subdivision Kiosk Signs	\$130.00	
222	<i>The fees listed do not include the encroachment permit fee</i>		
223	Strong Motion Table		
224	Residential - \$0.00013 times the valuation as published in the "Building Standards" latest edition		
225	Commercial and all other Building Construction - \$0.00028 times the valuation as published in the "Building Standards" latest edition.		
226	General Plan Maint.	\$0.04	per square foot

BUILDING

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$380.51	6%	\$357.00	\$119
\$238.23	25%	\$178.00	\$59
\$172.26	0%	\$172.00	-\$20
\$344.52	1%	\$342.00	\$114
\$259.89	19%	\$210.00	\$70
\$208.69	0%	\$208.00	\$69
\$293.32	0%	\$293.00	\$55
\$335.63	0%	\$335.00	\$60
\$96.96	44%	\$54.00	\$18
\$129.94	1%	\$129.00	-\$1
12%	50%	6% Of All Building Permits Types	6%

COMMUNITY SERVICES

#	Description	Current Fee/Charge	Unit	Notes
1	Private Building Rentals per hour			
2	Private Use of Multi-purpose	\$86.00		
3	Kitchen Use	\$48.00		
4	Set-up/ Tear Down (Tables & Chairs)	\$28.00		
5	Park Rentals (Picnic Areas/Bandshell) For 5 hours, for full day, double the rate			
6	0-50 Attendance	\$50.00		
7	51-100 Attendance	\$69.00		
8	101-150 Attendance	\$92.00		
9	151 + Attendance	\$110.00		
10	Park Rentals (Athletic Fields) per hour			
11	Private Use of Field	\$52.00		2 hr minimum
12	Private Use of Field - Baseball/Softball	\$52.00		2 hr minimum
13	Private Use of Field - Basketball/Soccer	\$34.00		2 hr minimum
14	Tournament (Baseball/Softball)	\$230.00		
15	Tournament (Basketball/Soccer)	\$171.00		
16	Miscellaneous (Private Rentals)			
17	Supervision	\$39.00		
18	Facility Use			
19	Site Prep.-Athletic Fields			
20	Site Prep.- Roosevelt Baseball Field	\$52.00		
21	Site Prep.- Delgado Softball Field	\$64.00		
22	Site Prep.- K/C Vista Baseball Field	\$69.00		
23	Site Prep.- Soccer Field	\$64.00		
24	Site Prep.- Basketball Court	\$11.00		
25	Site Preparation- Bandshell & Picnic Areas	\$34.00		
26	Electricity-Athletic Fields (25% off for non-profit groups)	\$27.00		
27	Electricity-Bandshell/C.C.	\$11.00		
28	Facility Use for Grantee(s)			
29	Room Rental	\$5.00		
30	Electricity	\$6.00		
31	Custodial Supplies	\$1.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$86.00	\$0
NA	NA	\$48.00	\$0
NA	NA	\$28.00	\$0
NA	NA	\$50.00	\$0
NA	NA	\$69.00	\$0
NA	NA	\$92.00	\$0
NA	NA	\$110.00	\$0
NA	NA	\$52.00	\$0
NA	NA	\$52.00	\$0
NA	NA	\$34.00	\$0
NA	NA	\$230.00	\$0
NA	NA	\$171.00	\$0
\$102.83	62%	\$39.00	\$0
NA	NA	\$52.00	\$0
NA	NA	\$64.00	\$0
NA	NA	\$69.00	\$0
NA	NA	\$64.00	\$0
NA	NA	\$11.00	\$0
NA	NA	\$34.00	\$0
NA	NA	\$27.00	\$0
NA	NA	\$11.00	\$0
			\$0
NA	NA	\$5.00	\$0
NA	NA	\$6.00	\$0
NA	NA	\$1.00	\$0

COMMUNITY SERVICES

#	Description	Current Fee/Charge	Unit	Notes
32	Youth Sports			
33	Youth Sports Registrations	\$40-\$50		
34	Adult Sports			
35	3 on 3 Basketball	\$125.00		
36	5 on 5 Basketball	\$500.00		
37	Volleyball	\$150.00		
38	Softball	\$450.00		
39	Team Sponsorships			
40	Per Team	\$250.00		
41	Refund Processing Fee			
42	Fee for Processing Registration Refunds	\$8.00		
43	Aquatics			
44	Swim Lesson Registrations	\$34.00		
45	Open Swim Fee	\$2.00		
46	Special Events Fees			
47	Parade Entry	\$11.00		
48	Public Address System Use			
49	P.A. Use	\$64.00		
50	Summer Fun in the Park			
51	Summer Youth Program	\$1.50	per day	
52	After School Care			
53	After School Care	\$1.50	per day	
54	Photocopies			
55	legal size	\$2.00	first page	plus .05 per addn'l page
56	letter size	\$2.00	first page	plus .05 per addn'l page
57	Returned Check Charge **			
58	Charge for bad checks	\$25.00		** State Law Mandates the Charge at \$25.00
59	Document Search			
60	Per hr. set fee, min. 1/2 hr charge	\$24.00		
61	Subpoena fee			

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$40-\$50	\$0
NA	NA	\$125.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$150.00	\$0
NA	NA	\$450.00	\$0
NA	NA	\$250.00	\$0
N A	NA	\$8.00	\$0
NA	NA	\$34.00	\$0
NA	NA	\$2.00	\$0
NA	NA	\$11.00	\$0
NA	NA	\$64.00	\$0
NA	NA	\$30/month	\$0
NA	NA	\$30/month	\$0
NA	NA	\$2.00	\$0
NA	NA	\$2.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$24.00	\$0

COMMUNITY SERVICES

#	Description	Current Fee/Charge	Unit	Notes
62	For each day the employee is required to be in attendance at the proceeding pursuant to the subpoena. Required by State Law AB 2727	\$275.00		
63	Sports Plex			
64	Admission (Drop-In Sports)			
65	Includes basketball/volleyball courts, arcade area, ping pong, and turf area fields (based on availability)	\$2.00		
66	Batting Cage Pitching Machine Use Fee			
67	5 minutes (up to 50 pitched balls)	\$5.00		
68	15 minutes (up to 150 pitched balls)	\$10.00		
69	30 minutes (up to 300 pitched balls)	\$15.00		
70	45 minutes (up to 450 pitched balls)	\$25.00		
71	60 minutes (up to 600 pitched balls)	\$30.00		
72	Turf Training Area			
73	30 minutes	\$15.00		
74	60 minutes	\$25.00		
75	Batting Cages Rental			
76	30 minutes	\$10.00		
77	60 minutes	\$25.00		
78	Party Area Reservation			
79	2 hours (does not include admittance fee)	\$25.00		
80	Batting Cage Pitching Machine Use Fee			
81	30 minutes (up to 300 pitched balls)	\$15.00		
82	60 minutes (up to 600 pitched balls)	\$20.00		
83	Basketball/Volleyball Court Reservation			
84	30 minutes	\$15.00		
85	60 minutes	\$20.00		
86	Turf Area Reservation			
87	30 minutes	\$15.00		
88	60 minutes	\$20.00		
89	Private Facility Rental			
90	Per hour	\$150.00		
91	Programming/Competition Facility Rental			
92	Per hour	\$120.00		
93	Event Support Staff Service Charge	\$35.00	per hour	
94	Team Packages for Batting Cages (Baseball/Softball Packages)			

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$275.00	\$0
NA	NA	\$2.00	\$0
NA	NA	\$5.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$30.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$20.00	\$0
NA	NA	\$150.00	\$0
NA	NA	\$120.00	\$0
NA	NA	\$35.00	\$0

COMMUNITY SERVICES

#	Description	Current Fee/Charge	Unit	Notes
95	Bronze Package- 2 hours, 1 cage	\$30.00		Addl cages \$10
96	Silver Package - 3 hours, 1 cage	\$45.00		Addl cages \$10
97	Gold Package- 4 hours, 2 cages	\$120.00		Addl cages \$10
98	Soccer/Football Packages			
99	Bronze Package - 2 hours	New		
100	Silver Package - 3 hours	New		
101	Gold Package - 4 hours	New		
102	Basketball/Volleyball Packages			
103	Bronze Package - 2 hours	New		
104	Silver Package - 3 hours	New		
105	Gold Package - 4 hours	New		
106	One year banner sponsorship	\$400.00		
107	City Sponsored Activities/Tournaments	\$5.00	per person	
108	Public Facility Rental	\$125.00	per hour	
109	Access Card for Pitching Machine - 30 minutes plus entry fee (includes 5 passes)	New		
110	Access Card for Pitching Machine - 60 minutes plus entry fee (includes 5 passes)	New		
111	Senior Center			
112	Annex - Maximum Capacity 185			
113	General Public	\$82.00	Per Hour	
114	Non-profit	\$72.00	Per Hour	
115	Dinuba Senior Center Member	\$64.00	Per Hour	
116	Social Hall - Maximum Capacity 185			
117	General Public	\$82.00	Per Hour	
118	Non-profit	\$72.00	Per Hour	
119	Dinuba Senior Center Member	\$64.00	Per Hour	
120	Activity Rooms (A-1 or A-2)			
121	General Public	\$45.00	Per Hour	
122	Non-profit	\$40.50	Per Hour	
123	Dinuba Senior Center Member	\$36.00	Per Hour	
124	Kitchen			
125	General Public	\$25.00	Per Hour	
126	Non-profit	\$22.50	Per Hour	
127	Dinuba Senior Center Member	\$20.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$70.00	\$40
NA	NA	\$95.00	\$50
NA	NA	\$150.00	\$30
NA	NA	\$40.00	NA
NA	NA	\$65.00	NA
NA	NA	\$90.00	NA
NA	NA	\$40.00	NA
NA	NA	\$65.00	NA
NA	NA	\$90.00	NA
NA	NA	\$400.00	\$0
NA	NA	\$5.00	\$0
NA	NA	\$125.00	\$0
NA	NA	\$50.00	NA
NA	NA	\$120.00	NA
NA	NA	\$82.00	\$0
NA	NA	\$72.00	\$0
NA	NA	\$64.00	\$0
NA	NA	\$82.00	\$0
NA	NA	\$72.00	\$0
NA	NA	\$64.00	\$0
NA	NA	\$45.00	\$0
NA	NA	\$40.50	\$0
NA	NA	\$36.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$22.50	\$0
NA	NA	\$20.00	\$0

COMMUNITY SERVICES

#	Description	Current Fee/Charge	Unit	Notes
128	Kitchen with Social Hall	\$50.00		
129	Courtyard			
130	General Public	\$40.00	Per Hour	
131	Non-profit	\$36.00	Per Hour	
132	Dinuba Senior Center Member	\$32.00	Per Hour	
133	Other Fees			
134	Ceramics Class	\$25.00	Per every 10 classes	
135	Newsletter mailing	\$10.00	Annually	
136	Kiln Firing	\$35.00	Per Firing	
137	Lunch for Senior Citizens	\$1.50	Per lunch	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$50.00	\$0
NA	NA	\$40.00	\$0
NA	NA	\$36.00	\$0
NA	NA	\$32.00	\$0
NA	NA	\$25.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$35.00	\$0
NA	NA	\$1.00	\$0

PUBLIC WORKS SERVICES

#	Description		Current Fee/Charge	Unit	Notes
1	Account Name Change	Account name change	\$15.00		
2	Backflow Prevention Annual Administrative Fee	Annual letter notifying user/owner of ea. Assembly	\$34.00		
3	Backflow Prevention New	3/4 inch to 2 inch device	\$160.00		
	-Install. Testing & Inspection fee	2-1/2 inch to 4 inch device	\$202.00		
		4-1/2 inch to 8 inch device	\$252.00		
4	Backflow Prevention Testing Fee	3/4 inch to 2 inch device	\$177.00		+ cost of parts
	Testing for Non-compliance	2-1/2 inch to 4 inch device	\$228.00		+ cost of parts
	Performed by City Staff	4-1/2 inch to 8 inch device	\$278.00		+ cost of parts
5	Commercial/Residential Steam Cleaning Cart		New		+ actual costs
6	Construction Water Meter Charges (SFD) Deposit	Charge for water usage/New SFD	\$100.00		Water Usage
7	Construction Water Meter Charges (Other) Deposit	Hydrant Meter	\$1,050.00		Water Usage
8	Contaminated Cart	trash in wrong cart	New		+ actual costs
9	Cut Lock	Cut lock	\$33.00		+ cost of lock
10	Deposit (Residential Tenant)	Deposit for Tenant - New utility service	\$183.00		
11	Deposit (Commercial)	Deposit for new utility service	\$236.00		
12	New Utilities Account Set-up	Account Set-up Fee for Water, Sewer and Disposal	\$32.00		
13	New Water Meter Set	1 inch line	\$98.00		+ cost of meter
		2 inch line	\$445.00		+ cost of meter
14	Sample to Lab	Owner request	\$151.00		+ lab cost
15	Tampered Meter	Staff's time to address Tampered meter	\$73.00		+ citation fees and Cost of Meter
16	Unauthorized Water Turn On	Unauthorized turn on	\$32.00		+ citation fees
17	Utility Bill Past Due Fee	payment for utility bill received after due date	New		
18	Water Delinquent Turn on/off	Reconnection fee	\$32.00		
19	Water Delinquent Turn on/off (After Hours - 2hr min. call out)	After hours turn on/off fee	\$149.00		(2hr minimum call out)
20	Water Meter Check /Change out Meter	Water Meter Test	\$67.00		
21	Water Service Connection	3/4", 1", 1.5" & 2" line (minor)	\$2,580.00		+cost of meter
		3/4", 1", 1.5" & 2" line (major)	\$2,580.00		+cost of meter
22	Water Quality Check	2nd inspection per year	\$75.00		
23	Yard Sale Permit	permit for 2nd yard sale in calendar year	New		
24	DISPOSAL FUND				
25	Misc. Disposal 2nd Request	Process Misc. Customer Disposal Request	\$15.00		+ actual cost
26	Spill/Roadway Debris Clean-up	Spill / Roadway Debris Clean-up	Actual Cost		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$19.08	0%	\$19.00	\$4
\$50.20	0%	\$50.00	\$16
\$162.65	0%	\$162.00	\$2
\$224.90	0%	\$224.00	\$22
\$287.14	0%	\$287.00	\$35
\$349.39	24%	\$265.00	\$88
\$442.76	23%	\$342.00	\$114
\$536.13	22%	\$417.00	\$139
\$19.08	0%	\$19.00	NA
NA	NA	\$100.00	\$0
NA	NA	\$1,050.00	\$0
\$19.08	0%	\$19.00	NA
\$79.20	37%	\$50.00	\$17
NA	NA	\$200.00	\$17
NA	NA	\$300.00	\$64
\$57.23	4%	\$55.00	\$23
\$363.22	25%	\$272.00	\$174
\$473.43	0%	\$473.00	\$28
\$373.48	0%	\$373.00	\$222
\$287.14	65%	\$100.00	\$27
\$158.40	37%	\$100.00	\$68
NA	NA	10% of current bill	NA
\$96.16	48%	\$50.00	\$18
\$270.16	26%	\$200.00	\$51
\$294.82	49%	\$150.00	\$83
\$3,067.77	0%	\$3,067.00	\$487
\$4,390.33	12%	\$3,870.00	\$1,290
\$124.49	0%	\$124.00	\$49
\$19.08	-550%	\$124.00	NA
\$19.08	0%	\$19.00	\$4
\$0.00		Actual Cost	\$0

POLICE

#	Description		Current Fee/Charge	Unit	Notes
1	Emergency Response Fee	Emergency resp. for DUI arrest	\$515.00		up to \$10,000
2	ABC Review	Review for alcohol license	\$33.00		
3	Noise Disturbance	Complaint for noise disturbance	\$92.00		
4	False Alarm Response - 1st call	False alarm calls/bus./residential	\$48.00		
5	False Alarm Response - 2nd call	False alarm calls/bus./residential	\$93.00		
6	False Alarm Resp. - 3rd & thereafter	False alarm calls/bus./residential	\$135.00		
7	VIN Verification	Verify VIN number	\$49.00		
8	Records Check	Records Search Criminal History	\$23.00		
9	Fingerprints (City Fee)	Provide fingerprints	\$13.00		
10	Fingerprints (DOJ Fee)***	Provide fingerprints	\$32.00		
11	Accident Reports	Accident & Investigation Report	\$23.00		
12	Citation Sign-Offs	Correction of Vehicle Violations	\$11.00		
13	Correctable Citations	Admin Fee	\$15.00		
14	Stored Vehicle Release	Provide release of stored vehicle	\$126.00		
15	Vehicle Repo Release	Form fee	\$15.00		
16	Special Police Services	Security Services/Reserves	\$30.00	hour	
17	Special Police Services	Police Officer - Event Patrol	New	hour	Only when available
18	Special Police Services	Police Sergeant - Events	New	hour	Only when available
19	Special Police Services	Funeral Escort	\$84.00		
20	Vehicle for Sale Permit	Permit for sale of vehicle	\$0.00		
21	Crime Report Copies	Provide copies of crime reports	\$48.00		
22	Duplication of Digital Media	Photo, audio, video recordings	\$1.00		
23	Duplication of Digital Media	Digital Media Reproduction - PRA	\$1.00		
24	Duplication of Digital Media	Digital Media Reproduction - Commerical	\$1.00		
25	Citation Copies	Provide additional copy of citation	\$11.00		
26	Animal Recovery/Return	Animal Pickup/Transport	\$91.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
Variable	NA	Actual Cost	Variable
\$33.00	0%	\$33.00	\$0
NA	NA	\$92.00	\$0
NA	NA	\$48.00	\$0
NA	NA	\$93.00	\$0
NA	NA	\$135.00	\$0
\$49.00	0%	\$49.00	\$0
\$23.00	0%	\$23.00	\$0
\$16.08	0%	\$16.00	\$3
NA	NA	\$32.00	\$0
\$23.00	0%	\$23.00	\$0
\$12.86	7%	\$12.00	\$1
\$17.15	1%	\$17.00	\$2
\$126.00	0%	\$126.00	\$0
\$15.00	0%	\$15.00	\$0
Variable	NA	Actual Cost	NA
Variable	NA	Actual Cost	NA
Variable	NA	Actual Cost	NA
\$84.00	0%	\$84.00	\$0
NA	NA	\$0.00	\$0
\$48.00	0%	\$48.00	\$0
Variable	NA	Flash Drive/CD/DVD Actual Costs	NA
Variable	NA	Actual Costs	NA
Variable	NA	Actual Costs	NA
\$11.00	0%	\$11.00	\$0
\$91.00	0%	\$91.00	\$0

POLICE

#	Description		Current Fee/Charge	Unit	Notes
27	Running at Large - 1st offense	Animal running at large	\$46.00		
28	Running at Large - 2nd offense	Animal running at large	\$88.00		
29	Running at Large - 3rd offense	Animal running at large	\$170.00		
30	Nuisance - 1st offense	Respond to complaint	\$53.00		
31	Nuisance - 2nd offense	Respond to complaint	\$101.00		
32	Nuisance - 3rd offense	Respond to complaint	\$204.00		
33	Animal Disposal	Dispose of dead animals	\$46.00		
34	Animal License Tags Required	Citations for no license tags	\$23.00		
35	Animal License Required	Failure to license dog	\$27.00		
36	Animal Cruelty Investigation	Investigate complaint of cruelty	\$142.00		
37	Animal Quarantine	Bite Investigation/Dog Quarantine	\$120.00		
38	DUI Breath Test ***	DUI arrest breath test fee	\$30.00		DOJ
39	DUI LAB FEE - BLOOD DRAW	GOV CODE 53150-53159	Actual Cost		
40	DUI LAB FEE - ALCOHOL ANALYSIS	GOV CODE 53150-53159	Actual Cost		
41	DUI LAB FEE - DRUG SCREEN	GOV CODE 53150-53159	Actual Cost		
42	Towing Fee	Towing fee	\$200.00		At Tow Yard
43	Storage Fee	Per day storage fee for towed ve	\$65.00		At Tow Yard
44	Wide/Overweight/ Long Load (one day permit)	Rev request for permit and estab	\$24.00	day	
45	Graffiti				
46	1st Citation		\$637.00		
47	2nd Citation		\$1,263.00		
48	3rd Citation		\$1,263.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$46.00	\$0
NA	NA	\$88.00	\$0
NA	NA	\$170.00	\$0
NA	NA	\$53.00	\$0
NA	NA	\$101.00	\$0
NA	NA	\$204.00	\$0
\$46.00	0%	\$46.00	\$0
\$23.00	0%	\$23.00	\$0
\$27.00	0%	\$27.00	\$0
\$142.00	0%	\$142.00	\$0
\$120.00	0%	\$120.00	\$0
NA	NA	\$35.00	\$5
Variable	NA	Actual Cost	\$0
Variable	NA	Actual Cost	\$0
Variable	NA	Actual Cost	\$0
Contracted	NA	\$200.00	\$0
Contracted	NA	\$65.00	\$0
\$24.00	0%	\$24.00	\$0
NA	NA	\$637.00	\$0
NA	NA	\$1,263.00	\$0
NA	NA	\$1,263.00	\$0

FIRE

#	Description		Current Fee/Charge	Unit	Notes
1	Fire Reports	Incident Report	New		
		Investigation Report	48.00		
2	Hydrant Testing	Inspect & Test Hydrant	170.00		
3	State Mandated Fire Inspections - Annual	High Rise, Jails, Hospitals, etc...	151.00		
		Schools	No Charge		
4	Annual / Bi-Annual Business Inspection	1st Inspection	No Charge		
		1st Re-Inspection	No Charge		
		2nd Re-Inspection	\$334.00		Admin Citation in Addition
		3rd Re-Inspection	\$556.00		Admin Citation in Addition
5	New Business Inspection	4th Re-Inspection	\$679.00		Admin Citation in Addition
		Commerical Inspection	\$72.00		
		Industrial Inspection	\$151.00		
		1st Re-Inspection	No Charge		
		2nd Re-Inspection	No Charge		
6	Fire Sprinkler Plan Check and Site Testing	3rd Re-Inspection	\$334.00		Admin Citation in Addition
		4th Re-Inspection	\$556.00		Admin Citation in Addition
		5th Re-Inspection	\$679.00		Admin Citation in Addition
		Commercial/Multi Family (Less Than 500 Sprinklers)	\$427.00		
7	Fire Alarm Plan Check and Site Testing	Commercial/Multi Family (More Than 500 Sprinklers)	\$778.00		
		Residential Plan Check Only	\$186.00		
		Residential Site Inspection and Testing	\$186.00		
8	Fire Pump Site Testing	Less than 50 devices	\$427.00		
		More than 50 devices	\$809.00		
9	Temporary Membrane Structures, Tents and Canopies	Inspect and test fire pump site	\$131.00		
		Inspection and permit for tent or air supported structure used for assemblies (occupant load of 50 or more)	\$114.00		
10	Special hazard use permit	Inspection and permit of all other tents & canopies	\$85.00	hr	
		Special Use Permit	\$95.00		
11	Permit - Tank Installation/ Removal	Flammable combination liquid tanks	\$119.00		
12	Tank Plan Review	Flammable combination liquid tanks	\$174.00		
13	Fire Suppression Hood System	Permits, plan review, and testing	\$174.00		
14	Fireworks	Fireworks Stand Inspection	\$35.00		
		Public Fireworks Display Permit	\$151.00		
		Public Fireworks Display Standby (minimum 4 hours)	\$89.00	hr	See Emergency Response Standby
15	Special Events	Booth Inspection (Carnival, Food Vendor)	\$20.00		
		On-site inspection of Carnival/Fair Sites	\$114.00	event	
16	Citations	Possession or use of illegal fireworks (1st Citation)	\$1,500.00		See Municipal Code
		Possession or use of illegal fireworks (2nd Citation)	\$1,500.00		
		Possession or use of illegal fireworks (3rd Citation)	\$1,500.00		
		False alarm calls (3rd and additional Responses)	\$110.00		
17	Emergency Response Stand - by Fee each additional apparatus	Stand -by for first-out apparatus & personnel	\$222.00	hr	See CFAA Agreement
			\$50.00		See CFAA Agreement

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$36.22	23%	\$28.00	NA
\$54.33	12%	\$48.00	\$0
\$237.66	26%	\$175.00	\$5
\$192.95	9%	\$175.00	\$24
NA	NA	No Charge	\$0
\$131.68	24%	\$100.00	NA
\$96.48	NA	No Charge	\$0
\$131.68	24%	\$100.00	-\$234
\$131.68	24%	\$100.00	-\$456
\$131.68	24%	\$100.00	-\$579
\$192.95	9%	\$175.00	\$103
\$254.22	2%	\$250.00	\$99
NA	NA	No Charge	\$0
NA	NA	No Charge	\$0
\$131.68	24%	\$100.00	-\$234
\$131.68	24%	\$100.00	-\$456
\$131.68	24%	\$100.00	-\$579
\$526.73	10%	\$475.00	\$48
\$930.91	6%	\$875.00	\$97
\$131.68	1%	\$131.00	-\$55
\$254.22	27%	\$186.00	\$0
\$404.19	0%	\$404.00	-\$23
\$808.37	0%	\$808.00	-\$1
\$263.36	34%	\$175.00	\$44
\$263.36	5%	\$250.00	\$136
\$202.09	51%	\$100.00	\$15
\$202.09	53%	\$95.00	\$0
\$202.09	53%	\$95.00	-\$24
\$202.09	53%	\$95.00	-\$79
\$254.22	11%	\$225.00	\$51
\$45.95	24%	\$35.00	\$0
\$404.19	51%	\$200.00	\$49
\$579.93	57%	\$250.00	\$161
\$30.64	35%	\$20.00	\$0
\$263.36	15%	\$225.00	\$111
NA	NA	\$1,500.00	\$0
NA	NA	\$1,500.00	\$0
NA	NA	\$1,500.00	\$0
\$262.91	58%	\$110.00	\$0
\$439.10	32%	\$300.00	\$78
\$225.48	33%	\$150.00	\$100

AMBULANCE SERVICES

#	Description	Current Fee/Charge	Unit
	Ambulance Records	\$30.00	
	Ambulance Rates		
	ALS-1 Base Rate	\$982.00	
	ALS-1 Emergency Base Rate - Resident	\$982.00	
	ALS-1 Emergency Base Rate - Non Resident	\$982.00	
	ALS-2 Base Rate	\$1,194.00	
	BLS Base Rate	\$0.00	
	BLS Emergency Base Rate - Resident	\$0.00	
	BLS Emergency Base Rate - Non Resident	\$0.00	
	Mileage	\$27.00	mile
	Night Fee	\$106.00	
	EKG Heart Monitor	\$106.00	
	Oxygen	\$106.00	
	Disposable Supplies	\$0.00	
	IV Admin.	\$0.00	
	Non-Transport ALS Treatment	New	
	Non-Transport Assessment Charge	New	
	Stand-By (Waiting with Patient/15 min)	New	
	Non-Transport BLS Treatment	New	
	Special Events	Special Event / Stand-by (2 Staff) PER HOUR	\$288.00
	Medical Training Classes	E.M.T. Basic Full Class	\$642.00 per person
		First Aid, CPR & AED (Full Class)	\$53.00 per person
		First Aid (Full Class)	\$26.00 per person
		CPR & AED (Full Class)	\$26.00 per person
		Pediatric First Aid, CPR & AED (Full Class)	New per person
		BLS (Full Class)	New per person
		BLS (Skills Testing)	New per person
		ACLS (Full Class)	New per person
		ACLS (Renewal)	New per person
		ACLS (Skills Testing)	New per person
		PALS (Full Class)	New per person
		PALS (Renewal)	New per person
		PALS (Skills Testing)	New per person
	Fire Med	Membership	\$69.00

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$50.01	40%	\$30.00	\$0
\$3,354.91	43%	\$1,917.00	\$935
\$3,354.91	43%	\$1,917.00	\$935
\$3,354.91	40%	\$2,017.00	\$1,035
\$4,042.06	27%	\$2,949.00	\$1,755
\$2,021.03	49%	\$1,032.00	\$1,032
\$2,021.03	25%	\$1,506.00	\$1,506
\$2,021.03	16%	\$1,706.00	\$1,706
\$45.01	1%	\$44.70	\$18
\$176.71	26%	\$131.00	\$25
\$176.71	26%	\$131.25	\$25
\$176.71	40%	\$106.00	\$0
NA	NA	\$0.00	\$0
NA	NA	\$0.00	\$0
\$1,677.46	50%	\$833.50	NA
\$1,010.52	46%	\$544.00	NA
\$53.19	15%	\$45.00	NA
\$1,010.52	46%	\$544.00	NA
\$338.22	15%	\$288.00	\$0
NA	NA	\$600.00	-\$42
NA	NA	\$98.00	\$45
NA	NA	\$75.00	\$49
NA	NA	\$75.00	\$49
NA	NA	\$75.00	NA
NA	NA	\$75.00	NA
NA	NA	\$35.00	NA
NA	NA	\$200.00	NA
NA	NA	\$110.00	NA
NA	NA	\$60.00	NA
NA	NA	\$60.00	NA
NA	NA	\$110.00	NA
NA	NA	\$60.00	NA
NA	NA	\$65.00	-\$4



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