

**City of Dinuba Community Services
Dog Days/ Bark for Life
Saturday - October 20th, 2018**

VENDOR/MERCHANDISE SPACE APPLICATION
Deadline for Applications Thursday October 18th

ATTN: Michele Tapia 1390 E Elizabeth Way, Dinuba CA 93618 or email to mtapia@dinuba.ca.gov

Name of Organization: _____ Date: _____

Name of Applicant: _____ Direct Contact Number: _____

Secondary Number: _____ Email: _____

Address: _____ City: _____ Zip: _____

Brief description of merchandise and or booth materials:

*******NO ELECTRICITY WILL BE PROVIDED*******

Agreement, Waiver and Release: I understand that the City of Dinuba, and any sponsors or event staff involved are NOT responsible for any theft damage of materials, personal property and/or any type of injury, which may occur during or in connection with the City of Dinuba Event. No Obscene or suggestive products or weapons of any kind will be sold.

I hereby authorize the use of photographs in the promotion of the City of Dinuba Event. I acknowledge that these photographs could also be used in such non-commercial promotional materials as brochures, flyers, newsletters, reports, audio visual presentations, City of Dinuba web sites, and social media, sponsoring companies, partnership and beneficiary organizations. In addition I understand that these photos could also be shared with external media organizations, such as newspapers and television stations, to further promote the City of Dinuba Events.

I have carefully read this agreement, waiver and release and fully understand its contents. I am aware that this is a release of liability and a contract between myself and the City of Dinuba Parks and Community Services.

Applicant Signature: _____ Date: _____

Applicant Attending Event: _____

ALL BOOTHS ARE ASSIGNED ONE 10x10 Ft. SPACE:

(If you wish for a bigger area please be specific with Ft. measurement in width and length below)

Additional Space Request:

VENDOR/MERCHANDISE SPACE AGREEMENT GUIDELINES

GENERAL INFORMATION

- Deadline for Application submittal is: ***Thursday October 18th, 2018.***
- Donation of any value is required proceeds will go towards the Dog Park.

BOOTH SPACE ASSIGNMENTS:

- Will be assigned by event coordinator.
- (Each participant is responsible for their own displays, pop - ups, tables, chairs etc.)

VENDORS WHO WANT TO SELL:

- Vendors wanting to sell or distribute merchandise must provide a up to date copy of their Sellers Permit.

SET – UP AND CHECK IN:

- Check in time 10:00 am if you wish to set up sooner notify the event coordinator upon registration submission.
- You must be set up by 10:45 am (No Exceptions)

CLEAN-UP:

- Each vendor must keep and leave their space and surrounding area clean at all times. A clean park encourages people to stay longer and return.

PARKING:

- No vehicles will be allowed on the park, unless there is a valid reason, and prior approval, be prepared to hand truck your merchandise to your space.
- **PLEASE BE SURE TO BRING A HAND TRUCK OR DOLLY!**

LIMITATIONS:

Your display tables and booths are to be presentable. No Obscene or suggestive language, products or weapons of any kind will be sold or allowed. If you violate this request you will be asked to leave by event staff.

EVENT LOCATION:

- Nebraska Park @ 1000. Nebraska Ave Dinuba, CA 93618
- 11:00 am – 1:00 pm

KEEP AGREEMENT GUIDELINE FOR YOUR REFERENCE